



Revenues Team
Address: ESBC, PO Box 8045,
Burton upon Trent, DE14 9JG

Account reference (office use only) :

Council Tax: Leaving your property?

Please return this form as soon as possible. If you have any queries regarding this, please telephone us on 01283 508030, or visit our Customer Service Centres at either the Market Place, High Street, Burton upon Trent or the Uttoxeter Library

Address of your property:	Name and address of the owner: (If the property is rented)
Phone number	
Name(s) of taxpayers leaving	
Your new address (or addresses)	
Will you be liable to pay Council Tax at your new address?	(Please tick) Yes <input type="checkbox"/> No <input type="checkbox"/>
The date you left the property	
If different, the date your tenancy ended	
Has the property been left furnished?	(Please tick) Yes <input type="checkbox"/> No <input type="checkbox"/>
If the property was rented, are you still the leaseholder?	(Please tick) Yes <input type="checkbox"/> No <input type="checkbox"/>
If you originally bought the property, do you still own it?	(Please tick) Yes <input type="checkbox"/> No <input type="checkbox"/>
If you know it, please give us the name of the new taxpayer and their current address	
Do you know what date they intend to move to this address?	

Declaration

The information given is correct.

Signature:

Date: