

EAST STAFFORDSHIRE BOROUGH COUNCIL

REPORT COVER SHEET

Title of Report:	Appointment of Committees
Meeting of:	Council
Date:	13 th May 2016
Is this an Executive Decision:	NO
Is this a Key Decision:	NO
Is the report Confidential:	NO
If so, please state relevant paragraph from Schedule 12A LGA 1972:	

Essential Signatories:

ALL REPORTS MUST BE IN THE NAME OF A HEAD OF SERVICE

Monitoring Officer: Angela Wakefield

Date Signature

Chief Finance Officer: Sal Khan

Date Signature

EAST STAFFORDSHIRE BOROUGH COUNCIL

Report to Council

Date: 13th May 2016

TITLE:	Appointment of Committees	
PORTFOLIO:	Leader of the Council	
HEAD OF SERVICE:	Sal Khan	
CONTACT OFFICER:	Chris Ebberley	ext. No. x1772
WARD(S) AFFECTED:	None	

1. Purpose of the Report

- 1.1 For the Council to approve the number and allocation of Councillors to serve on Committees, to receive nominations to those committees from the political groups and to appoint those committees.

2. Background

- 2.1 The Council is required to review the appointment of seats on committees from time to time

3. Contribution to Corporate Priorities

- 3.1 This report does not directly contribute to Corporate Priorities but the committees which are appointed will play an important role implementing the Corporate Plan.

4. Composition of Committees and Panels

- 4.1 The Council has the following non-executive Committees and Panels:

<u>Committee</u>	<u>Total Membership</u>
Appeals Panel	3

Audit Committee	8
Audit (Approval of Statement of Accounts) Committee	8
Complaints Panel	3
Development Plan Committee	5
Licensing Committee	15
Planning Committee	15
Scrutiny (Healthier Communities and Older People) Committee	8
Scrutiny (Protecting and strengthening Communities) Committee	8
Scrutiny (Promoting Local Economic Growth) Committee	8
Scrutiny (Value for Money Council Services) Committee	8
Senior Officer Employment Committee	5
Standards Committee	5

4.2 According to the statutory formula, the number of Councillors allocated to each political group on these Committees and Panels is:

<u>Committee</u>	<u>Conservative</u>	<u>Labour</u>	<u>Liberal Democrat</u>	<u>Vacant</u>	<u>Total</u>
Appeals Panel	2	1	0	0	3
Audit Committee	5	2	0	1	8
Audit (Approval of Statement of Accounts) Committee	5	2	0	1	8
Complaints Panel	2	1	0	0	3
Development Plan Committee	3	2	0	0	5
Licensing Committee	10	5	0	0	15
Planning Committee	10	5	0	0	15
Scrutiny (Healthier Communities and Older People) Committee	5	2	0	1	8

Scrutiny (Protecting and Strengthening Communities) Committee	5	2	1	0	8
Scrutiny (Promoting Local Economic Growth) Committee	5	2	1	0	8
Scrutiny (Value for Money Council Services) Committee	5	2	1	0	8
Senior Officer Employment Committee	3	2	0	0	5
Standards Committee	3	2	0	0	5

4.3 Following discussion with the Group Leaders on behalf of their respective political groups, it is proposed that the number of Councillors allocated to each political group on these Committees and panels is:

<u>Committee</u>	<u>Conservative</u>	<u>Labour</u>	<u>Liberal Democrat</u>	<u>Vacant</u>	<u>Total</u>
Appeals Panel	2	1	0	0	3
Audit Committee	5	2	0	1	8
Audit (Approval of Statement of Accounts) Committee	5	2	0	1	8
Complaints Panel	2	1	0	0	3
Development Plan Committee	3	2	0	0	5
Licensing Committee	10	5	0	0	15
Planning Committee	10	5	0	0	15
Scrutiny (Healthier Communities and Older People) Committee	5	2	0	1	8
Scrutiny (Protecting and Strengthening Communities) Committee	5	2	1	0	8
Scrutiny (Promoting Local Economic Growth)	5	2	1	0	8

Committee					
Scrutiny (Value for Money Council Services) Committee	5	2	1	0	8
Senior Officer Employment Committee	3	2	0	0	5
Standards Committee	3	2	0	0	5

- 4.4 Following the resignation of Councillor Steven Dyche, there are vacancies on three Committees. Owing to the statutory formula and rules of proportionality there are no changes to overall membership numbers. As soon as the by election for Stapenhill Ward is held the proportionality formula will be reapplied to take account of the new political make up of the Council.
- 4.5 The Council is asked to approve the number and allocation of Councillors to serve on the Committees and Panels, to receive nominations to those Committees and Panels from the political groups and to appoint those Committees and Panels.
- 4.6 The Group Leaders have confirmed their nominations to the Committees and Panels as attached at appendix 1.
- 4.7 The Council is asked to re-appoint the following Members and Town/Parish Council representatives to the Standards Committee:

Independent Members	Town/Parish Council Members
Andrea Johnson	Mr Peter Cooper
Mrs Joanna Parkin	Mr Clive Keen

- 4.8 The Council is asked to re-appoint the following Independent Laypersons to the Audit Committee & Audit (Statement of Accounts) Committee:

Independent Laypersons
Andrea Johnson
Brian Jones

5. Financial Considerations

*This section has been approved by the following member of Financial Management Unit:
Lisa Turner.*

5.1 There are no financial issues arising from this Report.

6. Risk Assessment and Management

6.1 The main risks to this Report and the Council achieving its objectives are as follows.

6.2 Positive (Opportunities/Benefits):

6.2.1 The Council will have an adequate number of Members involved in matters which are appropriate for them to consider.

6.2.2 The Members of the Committee will be validly appointed.

6.3 Negative (Threats)

6.3.1 If insufficient Members are appointed, or appointments are not made lawfully, this may have an impact on the ability of the Council to conduct its business.

6.4 The risks do not need to be entered in the Risk Register.

7. Legal Considerations

This section has been approved by the following member of the Legal Team: Angela Wakefield.

7.1 The main legal issues arising from this Report are as follows:

7.2 The proposals set out above comply with the requirements of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.

8. Equality and Health

8.1 **Equality impacts:** The subject of this Report is not a policy, strategy, function or service that is new or being revised. An equality and health impact assessment is not required.

8.2 **Health impacts:** The outcome of the health screening question does not require a full Health Impact Assessment to be completed.

9. Human Rights

9.1 There are no Human Rights issues arising from this Report.

10. Sustainability (including climate change & change adaptation measures)

10.1 Does the proposal result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures) N/A

11. Recommendation(s)

11.1 That the Council agree to the number and allocation of Councillors serving on each Committee and Panel as set out in paragraph 4.3 of this report.

11.2 That, subject to the above, the Council note the nominations of the political groups to the Committees and Panels;

11.3 That, subject to the above, the Council appoint Councillors to serve on each Committee and Panel in accordance with those nominations.

12. Background papers

12.1 None

13. Appendices

13.1 Appendix 1: List of Members nominated to serve on Committees and Panels.