



EAST STAFFORDSHIRE BOROUGH COUNCIL

REPORT COVER SHEET

Title of Report:	Chairman of the Scrutiny (Protecting and Strengthening Communities) Committee: Annual Report 2016/17
Meeting of:	Council
Date:	6 th March 2017
Is this an Executive Decision:	NO
Is this a Key Decision:	NO
Is the Report Confidential:	NO
If so, please state relevant paragraph from Schedule 12A LGA 1972:	N/A
<p>Essential Signatories:</p> <p>ALL REPORTS MUST BE IN THE NAME OF A HEAD OF SERVICE</p> <p>Monitoring Officer: Angela Wakefield</p> <p>Date Signature</p> <p>Chief Finance Officer: Sal Khan</p> <p>Date Signature</p>	

EAST STAFFORDSHIRE BOROUGH COUNCIL

Report to Council

Date: 6th March 2017

REPORT TITLE:	Chairman of the Scrutiny (Protecting and Strengthening Communities) Committee: Annual Report 2016/17
PORTFOLIO:	Leader of the Council
HEAD OF SERVICE:	Chief Executive
CONTACT OFFICER:	James Abbott (Programmes and Transformation Team Leader) x1244
WARD(S) AFFECTED:	Non-specific

1. Purpose of the Report

1.1. To provide a summary of the Scrutiny activities undertaken by the Scrutiny (Protecting and Strengthening Communities) Committee during 2016/17.

2. Background

2.1. The Council's various Scrutiny Committees discharge the overview and scrutiny function under Section 21 of the Local Government Act 2000.

2.2. The Committees are tasked with:

2.2.1. Reviewing and/or scrutinising decisions made or actions taken in connection with the discharge of any of the Council's functions;

2.2.2. Reviewing and scrutinising the performance of the Council;

2.2.3. Serving as consultees in relation to executive decisions and key elements of service plans when required; and

2.2.4. Producing progress reports and recommendations to the Executive arising from the outcome of the scrutiny process or refer to the Executive entire reports produced as a result of the scrutiny process. However it is

the decision of the Executive whether or not such a report is subsequently submitted to Full Council.

3. Contribution to Corporate Priorities

3.1. This report can contribute to all priorities to some degree (depending on the subject matter of the scrutiny review in question); however the remit of this particular Scrutiny Committee is to consider services within the corporate priority area of "Protecting and Strengthening Communities".

4. Scrutiny Activities

4.1. Changes to the CCTV Monitoring Service

4.1.1. The Committee has completed a review of the CCTV monitoring service in the Borough

4.1.2. This was an in-depth analysis of a range of factors relating to the arrangements for the monitoring and operation of the network of CCTV cameras run by the Council.

4.1.3. This review included an analysis of the processes involved; the role of the operators; costs; and a range of technical and legal considerations, including camera recording format, data storage and the legislation that governs CCTV monitoring provision.

4.1.4. The Committee concluded that there were no material recommendations arising from the review at that time. However the report presented to the Cabinet recommended that the Committee revisits the review in 12 months time.

4.2. School Holiday Activities

4.2.1. In June 2016 the Committee agreed to undertake a review of school holiday activities provided by the Council and its partners.

4.2.2. It was agreed that the review include activities for mainstream children and children with special educational needs and disability.

4.2.3. The review included in-depth analysis of a range of factors including identifying what holiday activities are available within the borough and if these activities are inclusive for children of all abilities. It also looked at how the various activities are promoted, the costs associated with the activities and the availability of grants for activity providers.

4.2.4. The research and analysis has been completed and a report is scheduled to be presented to the Cabinet on Monday 13th March 2016.

4.2.5. The recommendations in the draft report are to build upon existing relationships and engagements between the Council and schools in order to improve the marketing of holiday activities, and to revisit this

review in 12 months to evaluate the impact of the above recommendation.

4.3. Future Reviews

4.3.1. The Committee has agreed that the next review will consider “Litter, both on streets and in open spaces, and what the Council is doing to prevent this”. The Committee is in the process of creating a scoping paper that will be formally agreed at the next scrutiny meeting due to be held in March 2017.

5. Financial Considerations

This section has been approved by the following member of the Financial Management Unit: Lisa Turner

5.1. There are no financial issues arising from this Report.

6. Risk Assessment and Management

6.1. The main risks to this Report and the Council achieving its objectives are as follows:

6.1.1. **Positive** (Opportunities/Benefits):

6.1.1.1. None

6.1.2. **Negative** (Threats):

6.1.2.1. None

6.2. The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

7. Legal Considerations

This section has been approved by the following member of the Legal Team: Angela Wakefield.

7.1. There are no significant legal issues arising from this Report.

8. Equalities and Health

8.1. Equality impacts: The subject of this Report is not a policy, strategy, function or service that is new or being revised. An equality and health impact assessment is not required.

8.2. Health impacts: The outcome of the health screening question does not require a full Health Impact Assessment to be completed. An equality and health impact assessment is not required.

9. Human Rights

9.1. There are no Human Rights issues arising from this Report.

10. Sustainability (including climate change and change adaptation measures)

10.1. Does the proposal result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures)
N/A

11. Recommendation(s)

11.1. To note the report

12. Background Papers

12.1. None

13. Appendices

13.1. Appendix 1: Scrutiny (Protecting and Strengthening Communities) Committee Reviews 2016/17.

Appendix 1: Scrutiny (Protecting and Strengthening Communities) Committee Reviews 2016/17

CCTV Monitoring Service

Background and Scope

Background

On 16th June 2014 Cabinet considered a report on future CCTV provision for East Staffordshire. The report was a direct result of the CCTV review which was carried out in 2013.

Scope

- 1 Briefly explain how the CCTV system works.
- 2 What is the CCTV system there for and why do we choose to provide the service?
- 3 What was the CCTV monitoring provision prior to the change of the manning hours?
- 4 What are the new CCTV monitoring manning hours?
- 5 How many hours is our CCTV unmanned?
- 6 Why were these changes implemented?
- 7 Did crime levels increase when no one manned the CCTV system?
- 8 Has it increased / decreased since the interim contractor took over?
- 9 Has it increased / decreased since the man hours changed?
- 10 Where are cameras situated within the borough?
- 11 How many cameras are in operation?
- 12 Who is the contractor in Tamworth that currently mans the CCTV control room?
- 13 How many hours staffing are currently being taken up by this contractor?
- 14 What contract length is the organisation in Tamworth currently signed up to?
- 15 Are there any cameras currently linked up to partner organisations (police etc.)?
- 16 The barriers in Burton and Uttoxeter are not currently manned, is this something that the Tamworth contractor could perform within their current contract?
- 17 Is the Borough running over budget using a contractor?
- 18 Do partner organisations contribute to the running and upkeep of the system?
- 19 If so how much do these partner organisations contribute?
- 20 What is the likelihood, and cost implication, of employing and manning our own Borough CCTV and Barriers?
- 21 What training and qualifications (particularly in terms of safeguarding issues) do the contractors hold when manning the CCTV system?
- 22 Do we, as the client, ask to see these qualifications?
- 23 What does the job role of an operator involve?
- 24 What skills does an operator require?

- 25 What training is provided for an operator? Is this ongoing?
- 26 Do the operators work towards a code of practice?
- 27 During a shift what is the maximum time an operator is allowed to spend looking at a screen in any one time?
- 28 Is the operator provided with any medical health checks (e.g. eye tests)?
- 29 How often do we change the monitoring / recording technology?
- 30 In what format do the cameras record the footage?
- 31 Where is the recorded data stored and how would it be used?
- 32 What are the laws that govern CCTV monitoring systems and what elements do they cover?

Recommendations Arising

The information identified in the scope of the review was collated and a comprehensive report was compiled. The recommendations included in the report presented to Cabinet are as follows:

- To revisit the review in 12 months.

School Holiday Activities

Background and Scope

Background

Following a discussion held at the Protecting and Strengthening Communities Scrutiny meeting held on 22nd April 2016 a decision was made to carry out a review on the holiday activities hosted by both East Staffordshire Borough Council and Community Partners. It was agreed that the review would consider activities that were offered to children in both the main stream and SEND communities.

Scope

The following questions were compiled as a result of discussions held at the Scrutiny meeting held on 28th June 2016.

1. What holiday activities are available within the borough, what are the age ranges and who provides them?
2. Where do these holiday activities take place?
3. Are the activities inclusive for children of all abilities?

4. How are the various activities promoted?
5. What activities are planned within the borough in the future?
6. What are the costs associated with all of the activities and are the activities free of charge for the borough?
7. Are there any grants available for activity providers?

Recommendations Arising

The information identified in the scope of the review was collated and a comprehensive report was compiled. The draft recommendations included in the report scheduled to be presented to Cabinet on 13th March 2016 are as follows:

- Build upon existing relationships and engagements between East Staffordshire Borough Council and schools in order to improve the marketing of holiday activities.
- Revisit this review in 12 months to evaluate the impact of the above recommendation