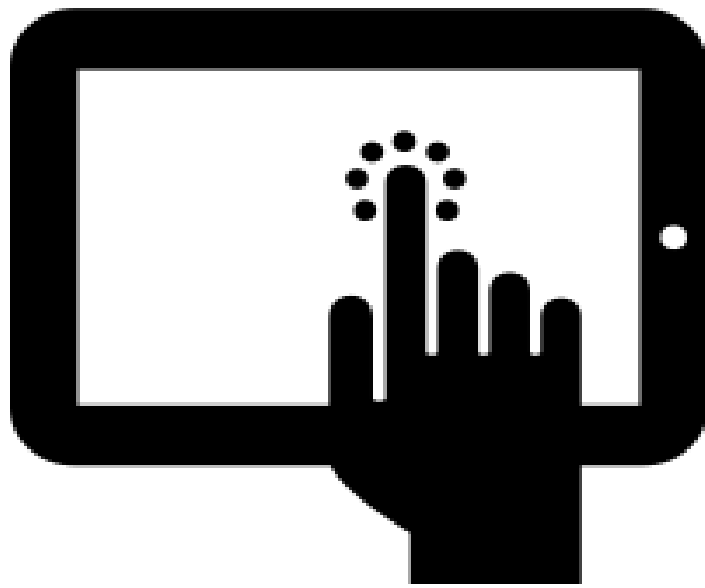




MEDIUM TERM FINANCIAL STRATEGY 2017/18 - 2019/20



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Medium Term Financial Strategy Contents



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Foreword by the Leader of the Council



It gives me great pleasure to introduce the Council's Medium Term Financial Strategy for the period 2017/18 to 2019/20.

The Council's pro-active and rolling approach to financial planning has continued to identify efficiency savings and new ways of working whilst prioritising our frontline services. This means that despite the ongoing reduction in resource from Central Government (totalling 70% since 2010/11 and the start of the previous parliament's austerity measures), this has given us the capacity to set out a robust strategy that, with the prudent use of New Homes Bonus monies, has once again seen the setting of a three year balanced budget, whilst proposing a freeze in council tax in 2017/18. Putting this latter point into context, in 2016/17 approximately 80% of District Councils raised their council tax by an average 2.6% whilst this will be our eighth successive year of a council tax freeze or reduction.

The National Context and Business Rates Retention

In December 2015 the government announced an offer to local authorities of a four year provisional settlement for 2016/17 to 2019/20 conditional on authorities publishing an efficiency plan. The offer was subject to change due to uncertain future events and annual RPI adjustments to the business rates baseline. The Council published its efficiency plan in September 2016 and has accepted the multi-year settlement offer (as did 97% of other councils). This meant that subject to the annual business rates RPI adjustment, these 'offer' figures were re-confirmed as part of the provisional local government finance settlement in December 2016.

Alongside the settlement the Government also published its proposals in relation to the revised New Homes Bonus Scheme, this follows the consultation issued in December 2015. The outcome of which means that payments are to be scaled back from six to four years by 2018/19 (five in 2017/18), and there will be a new deadweight or baseline of 0.4% below which payments for new homes brought onto the list will not be made. These proposals result in a cumulative loss of income to the authority of £0.5m in 2017/18 rising to £1.2m in 2018/19. Nevertheless, housing growth performance in 2016 has exceeded previous years and means that, despite the Government scaling back, our provisional allocation for 2017/18 is £2.1m, compared to £2.2m in 2016/17. Due to the levels of uncertainty surrounding this funding in the future only 65% has been incorporated into the base budget, with the remainder earmarked towards the repayment of debt and the release of long term revenue savings.

From 1st April 2013 the Government introduced the new business rates retention scheme, enabling local authorities to retain a proportion of growth in business rates, but also passing on an element of risk associated with business rate reductions. Whilst the “four block” system of formula funding underpins the settlement assessment, this is based on the 2013/14 formula, adjusted for the changes in resources (as per spending review and subsequent announcements), plus specific grants (such as council tax freeze) moved into the funding assessment. From 2013/14 the funding receivable by authorities has been split between a guaranteed element (Revenue Support Grant) and a baseline start position for retained business rates. Estimated income above or below this will impact on locally retained income.

During 2015/16, the government announced its intention to phase out the main revenue support grant for all local authorities and to move to a system based on 100% retention of business rates during the course of this parliament. There will still need to be a system to re-allocate funding within the sector and the government has also indicated that additional responsibilities will be devolved to make this possible.

The table below demonstrates both how the funding assessment has been split between the two elements, but also the movements from 2016/17.

Breakdown of Settlement	2017/18 £'000
Revenue Support Grant	813
Retained Business Rates (baseline)	2,987
Settlement Funding Assessment 2017/18	3,800
Formula Funding (as per 2016-17)	4,436
Reduction in Resources	(636)
Settlement Funding Assessment 2017/18	3,800

East Staffordshire’s Settlement

Our formula funding for 2017/18 is £3.800m. This is a reduction on the comparable amount for last year of £0.6m or 14%. The settlements since austerity began and through to 2019/20, on a like for like basis, result in a cumulative cash funding reduction of £6.5m or 79%. Specific grants are also expected to be receivable in respect of the New Homes Bonus Scheme (as discussed above), the annual Benefits Administration Grant and a small amount of transitional funding for those authorities with the most significant reductions to funding in 2017/18.

Our provisional settlement for 2018/19 indicates that this will be the final year that the Borough Council receives core revenue support grant from the Government.

Council Tax in 2017/18

The Borough Council's share of the overall Council Tax bill in 2017/18 will freeze at the same level as 2016/17 (£167.30 for a Band D property)

The MTFS Report highlights in detail the main elements of the Medium Term Financial Strategy. As well as the central government funding reductions, the authority has had to account for a number of other budget pressures, such as:-

- A reduction in recycling income to reflect market prices
- A reduction in planning income levels following adoption of the Local Plan
- An increase in business rates payable on car parks following a national revaluation
- A realignment of the income targets for our market services

The report also highlights areas in which significant savings have been identified enabling a balanced budget to be set without any increase in council tax. These are as follows:-

- Staffing savings across the authority, arising from various re-structures
- An in year increase in New Homes Bonus Allocation arising from additional properties on the list
- Procurement savings
- A reduction in debt repayment

Reserves

The MTFS report, referred to above, also includes a positive statement from the Chief Financial Officer on the appropriate use and level of our reserves.

Capital Programme

The Council has identified capital resources in the form of grants, receipts and revenue funding amounting to £4million over the course of this administration. The schemes currently being progressed cover the revised neighbourhood working fund, disabled facilities grant funding, Public Art restoration and works to the Brewhouse Arts Centre which are intended to include roof improvements and energy efficiency measures.

Further proposals are being considered including plans for Burton Town Centre, a Sports Hub in Uttoxeter and a Self Build Scheme to ensure that this funding is allocated in line with our strategic priorities.

Conclusion

Overall, I believe that this is a sound budget which recognises the Council's priorities and objectives. Despite the continuation of unprecedented economic conditions and further funding reductions, the authority has been able to respond to the challenge positively, producing a balanced budget, which prioritises protection for front line services, but also ensuring that for the eighth year running council tax is not being increased.

I would like to record formally my thanks to all those associated with it.

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Three Year Budget Summary 2017/18 - 2019/20



Introduction

The scope of the Council's Medium Term Financial Strategy extends for the period of this electoral cycle, covering the period 2017/18 - 2019/20. It demonstrates that despite the continuation of unprecedented central government funding reductions, the Council is financially sustainable over this period. Set out in the table below are the forecast budgets at summary level for 2017/18 to 2019/20, along with the key assumptions. The Budget for 2018/19 and 2019/20 has been balanced by taking into account New Homes Bonus money held in reserves (£4.2m). This can only be a temporary measure and further savings will need to be delivered in the medium term - the Council's approved efficiency plan sets out our approach to delivering these savings.

Key Budget Assumptions

The budget for 2017/18 to 2019/20 assumes:

- Potential pay awards of 1% from 2017/18.
- Estimated superannuation increases following triennial revaluation.
- Staffing vacancy factor of 2% included.
- Formula funding as per settlement notification 2017/18 – 2019/20.
- A 98% council tax collection rate.
- Increased tax base of 1% per annum from 2018/19.
- Business Rates Revaluation – The 2017 draft RV listing.
- Interest rates on investments 0.3% (2017/18), 0.5% (2018/19), and 0.6% (2019/20).

	2017/2018 Budget	2018/2019 Budget	2019/2020 Budget
	£'000	£'000	£'000
Total Revenue Budget	10,582	11,552	11,941
Central Government Grant (RSG)	(813)	(383)	0
Government Grant (Transition Grant)	(15)	-	-
Retained Business Rates	(3,084)	(3,312)	(3,307)
Council Tax Surplus	(210)	(85)	(85)
Support from the New Homes Bonus Reserve	0	(1,251)	(1,784)
Net Revenue Budget	6,460	6,521	6,765
Special Expenses	(446)	(446)	(446)
To be raised from Council Tax	6,014	6,075	6,319

Budget Summary 2017/18 - 2018/19

2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£'000		£'000	£'000
11,872	Service Budgets	11,818	12,176
(1,141)	Corporate Budgets	(1,241)	(624)
508	Contributions to/from (-) Earmarked Reserves	4	0
11,239	Total Revenue Budget	10,582	11,552
(1,508)	Central Government - Revenue Support Grant	(813)	(383)
(15)	Central Government - Transition Grant	(15)	0
(3,200)	Business Rates Retained	(3,084)	(3,312)
(188)	Collection Fund Balance	(210)	(85)
0	Support from New Homes Bonus Reserve	0	(1,251)
6,328	Net Revenue Budget	6,460	6,521
(446)	Special Expenses	(446)	(446)
5,882	To be Raised from Council Tax	6,014	6,075
35,160	Tax Base	35,950	36,313
£167.30	Tax Rate for a Band D Property	£167.30	£167.30

Major Precepting Authorities - 2017/18		£
Staffordshire County Council Precept - TBC	41,074,711	
Staffordshire County Council Tax Rate	35,950.33	1,142.54
Staffordshire Fire Service Precept	2,572,606	
Staffordshire Fire Service Tax Rate	35,950.33	71.56
Staffordshire Police Authority Precept	6,512,777	
Staffordshire Police Authority Tax Rate	35,950.33	181.16
Staffordshire County/Fire/Police Tax Rate		<u>1,395.26</u>

Budget Summary 2017/18 - 2018/19

2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£'000		£'000	£'000
368	Arts, Brewhouse and Functions	341	353
2,277	Community and Open Spaces	2,221	2,252
884	Corporate and Commercial	825	842
507	Corporate Management Team	497	506
(524)	Enforcement Services	(531)	(462)
143	Enterprise	132	133
3,113	Environment	2,850	2,857
488	Environmental Health	497	503
1,446	Financial Services	1,385	1,409
258	Housing	238	241
1,430	HR, Payroll and Corporate Pensions	1,546	1,695
689	IT and Printing	573	575
(332)	Legal Services	(306)	(301)
864	Leisure - Indoor Facilities	872	848
156	Leisure - Outdoor Facilities	150	148
(35)	Local Land Charges	(3)	(2)
0	Marketing (Cultural Services)	126	128
(95)	Markets	(13)	(13)
61	Planning	213	222
174	Revenues, Benefits and Customer Contacts	205	242
(1,141)	Corporate Budgets	(1,240)	(624)
508	Contributions to/from (-) Earmarked Reserves	4	0
11,239	Total Revenue Budget	10,582	11,552

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£'000		£'000	£'000
11,416	Employees	11,646	11,982
3,342	Premises-Related Expenditure	3,270	3,362
1,361	Transport-Related Expenditure	1,365	1,517
4,001	Supplies & Services	3,198	3,185
1,646	Third Party Payments	985	990
28,243	Transfer Payments	26,011	26,005
1,242	Capital Charges	1,102	1,084
(40,012)	Income	(36,995)	(36,573)
11,239	Total Revenue Budget	10,582	11,552

TAX RATES FOR A BAND D PROPERTY 2017/18



PARISH	TAX BASE	PARISH PRECEPT	PARISH TAX RATE	SPECIAL EXPENSE	SPECIAL EXPENSE TAX RATE	E.S.B.C TAX RATE	STAFFS C.C./ POLICE/ FIRE TAX RATE	TOTAL TAX RATE
			(1)		(2)	(3)	(4)	(1 to 4)
		£	£	£	£	£	£	£
Abbots Bromley	779.99	21,777	27.92	0	0.00	167.30	1,395.26	1,590.48
Anglesey	1,541.68	30,000	19.46	29,732	19.29	167.30	1,395.26	1,601.31
Anslow	340.70	6,801	19.96	0	0.00	167.30	1,395.26	1,582.52
Barton under Needwood	1,854.78	50,394	27.17	8,387	4.52	167.30	1,395.26	1,594.25
Blithfield	143.63	4,094	28.50	0	0.00	167.30	1,395.26	1,591.06
Branston	2,249.26	45,695	20.32	26,999	12.00	167.30	1,395.26	1,594.88
Brizlincote	1,851.58	14,341	7.75	44,492	24.03	167.30	1,395.26	1,594.34
Burton	1,004.28	6,214	6.19	13,256	13.20	167.30	1,395.26	1,581.95
Croxden	107.78	3,300	30.62	0	0.00	167.30	1,395.26	1,593.18
Denstone	429.11	15,012	34.98	0	0.00	167.30	1,395.26	1,597.54
Draycott in the Clay	341.06	17,407	51.04	654	1.92	167.30	1,395.26	1,615.52
Dunstall	84.93	1,593	18.76	0	0.00	167.30	1,395.26	1,581.32
Ellastone	159.29	3,800	23.86	0	0.00	167.30	1,395.26	1,586.42
Hanbury	220.24	7,497	34.04	409	1.86	167.30	1,395.26	1,598.46
Hoar Cross	105.91	4,212	39.77	0	0.00	167.30	1,395.26	1,602.33
Horninglow and Eton	3,574.66	32,200	9.01	71,666	20.05	167.30	1,395.26	1,591.62
Kingstone	254.28	13,858	54.50	188	0.74	167.30	1,395.26	1,617.80
Leigh	419.53	8,472	20.19	0	0.00	167.30	1,395.26	1,582.75
Marchington	505.43	29,082	57.54	480	0.95	167.30	1,395.26	1,621.05
Mayfield	480.09	11,061	23.04	2,520	5.25	167.30	1,395.26	1,590.85
Newborough	209.66	11,562	55.15	0	0.00	167.30	1,395.26	1,617.71
Okeover	32.91	0	0.00	0	0.00	167.30	1,395.26	1,562.56
Outwoods	875.09	8,987	10.27	1,761	2.01	167.30	1,395.26	1,574.84
Ramshorn	27.83	0	0.00	0	0.00	167.30	1,395.26	1,562.56
Rocester	468.16	18,862	40.29	2,706	5.78	167.30	1,395.26	1,608.63
Rolleston on Dove	1,363.30	45,521	33.39	1,747	1.28	167.30	1,395.26	1,597.23
Shobnall	1,844.09	19,787	10.73	7,088	3.84	167.30	1,395.26	1,577.13
Stanton	118.36	1,472	12.44	0	0.00	167.30	1,395.26	1,575.00
Stapenhill	1,951.43	17,063	8.74	33,781	17.31	167.30	1,395.26	1,588.61
Stretton	2,942.58	170,180	57.83	25,108	8.53	167.30	1,395.26	1,628.92
Tatenhill and Rangemore	333.44	26,500	79.47	0	0.00	167.30	1,395.26	1,642.03
Tutbury	1,240.86	38,350	30.91	23,697	19.10	167.30	1,395.26	1,612.57
Uttoxeter Rural	688.73	11,000	15.97	0	0.00	167.30	1,395.26	1,578.53
Uttoxeter Town	3,981.70	287,336	72.16	90,885	22.83	167.30	1,395.26	1,657.55
Winshill	2,406.68	63,456	26.37	57,610	23.94	167.30	1,395.26	1,612.87
Wootton	63.40	1,500	23.66	0	0.00	167.30	1,395.26	1,586.22
Wychnor	50.15	0	0.00	0	0.00	167.30	1,395.26	1,562.56
Yoxall	903.75	25,500	28.22	2,810	3.11	167.30	1,395.26	1,593.89
	35,950.33	1,073,888		445,976				

Arts, Brewhouse and Functions



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
50,226	Arts Development and Programmes	52,282	52,419
275,501	Brewhouse Arts Centre	227,500	235,446
42,958	Burton Town Hall	61,216	65,331
368,685	Arts, Brewhouse and Functions	340,998	353,196

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
438,510	Employees	446,300	457,438
151,047	Premises-Related Expenditure	135,626	137,134
814	Transport-Related Expenditure	814	814
159,003	Supplies & Services	130,915	130,976
(380,689)	Income	(372,657)	(373,166)
368,685	Arts, Brewhouse and Functions	340,998	353,196

2016/17	Employees	2017/18
15.6	FTE's	16.2

Arts Development and Programmes



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
19,108	Employees	18,669	19,060
49,200	Supplies & Services	49,200	49,200
(18,082)	Income	(15,587)	(15,841)
50,226	Arts Development and Programmes	52,282	52,419

Budget

Holder: Chloe Brown

Telephone

Extension: 1515

About the Service:

The Brewhouse arts development programme provides a range of accessible and diverse participatory creative activities for the whole community of East Staffordshire. The programme supports the artistic activity and professional shows delivered within the Brewhouse and aims to raise the profile of the Brewhouse across the borough, particularly with harder to reach communities, new audiences and children and young people. The Arts programme also provides an opportunity for the Brewhouse to deliver a number of partnership projects across the borough such as the Children's Easter Festival.

Major Changes from 2016/17 Budget:

No Major Changes.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.44	Net	0.46	0.46

Brewhouse Arts Centre



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
240,650	Employees	242,132	248,106
86,285	Premises-Related Expenditure	63,520	64,302
814	Transport-Related Expenditure	814	814
62,075	Supplies & Services	37,515	37,554
(114,323)	Income	(111,826)	(112,081)
275,501	Brewhouse Arts Centre	232,155	238,695
43,213	Employees	39,618	41,024
25,000	Supplies & Services	25,000	25,000
(68,213)	Income	(69,273)	(69,273)
0	Brewhouse Cafe/Bar	(4,655)	(3,249)
13,000	Employees	13,000	13,000
1,000	Supplies & Services	1,000	1,000
(14,000)	Income	(14,000)	(14,000)
0	Project WIRED	0	0
275,501	Brewhouse Arts Centre	227,500	235,446

Budget

Holder: Chloe Brown

Telephone

Extension: 1515

About the Service:

The Brewhouse Arts Centre is used extensively to accommodate rehearsals, meetings and events covering all aspects of the arts. An extensive programme is delivered consisting of: professional and amateur theatre productions, cinema, community workshops, gallery exhibitions, multi media workshops and corporate events. The Brewhouse team work in close partnership with Burton and District Arts Council, external arts organisations, schools, the public sector and businesses.

Major Changes from 2016/17 Budget:

Premises related expenditure has reduced due to energy efficiency measures and a lower fire insurance premium. Supplies and services expenditure has reduced following the transfer of advertising budgets to the new Cultural Services Marketing function.

2016/17	Cost of Service (per resident)	2017/18	2018/19
2.38	Net	1.97	2.04

Burton Town Hall



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
122,539	Employees	132,881	136,248
64,762	Premises-Related Expenditure	72,106	72,832
21,728	Supplies & Services	18,200	18,222
(166,071)	Income	(161,971)	(161,971)
42,958	Burton Town Hall	61,216	65,331

Budget

Holder: Cheryl Maxim

Telephone

Extension: 1549

About the Service:

Burton Town Hall (previously known as the Civic Function Suite) has a number of rooms available for events, classes, celebrations; and is hired on a regular basis by a wide range of groups and organisations from small fitness classes to large scale 5 day beer festivals. The venue is licensed for civil ceremonies and hosts a large number of weddings in the Main Hall. For 2017/18 the authority is developing a number of entertainment events such as Corporate Christmas Party Nights and Tower Ballroom Nights, utilising the rare 'Mighty Wurlitzer' housed in the Town Hall.

Major Changes from 2016/17 Budget:

Employee costs have increased due to the transfer of a cleaner from Facilities Management. Premises costs have increased due to a change in the apportionment of business rates between Burton Town Hall and Facilities Management. Income levels from bookings have declined in recent years, and the income budget target has been adjusted to partially reflect this.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.38	Net	0.54	0.58

Community and Open Spaces



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
72,331	Cemeteries	41,384	44,820
20,315	Community Centres	17,763	17,815
39,000	Councillors Community Fund	39,000	39,000
545,524	Facilities and Health and Safety	552,780	558,433
60,095	Horticultural Centre	49,531	50,654
129,152	Neighbourhood Working	154,450	155,528
1,359,558	Open Spaces	1,332,523	1,351,691
51,330	Partnerships	33,709	34,330
2,277,305	Community and Open Spaces	2,221,140	2,252,271

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
492,555	Employees	463,603	471,774
1,791,426	Premises-Related Expenditure	1,789,673	1,812,587
16,634	Transport-Related Expenditure	16,893	16,907
251,149	Supplies & Services	237,190	237,222
(274,459)	Income	(286,219)	(286,219)
2,277,305	Community and Open Spaces	2,221,140	2,252,271

2016/17	Employees	2017/18
15.2	FTE's	14.4

Cemeteries



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
55,146	Employees	45,985	46,565
156,353	Premises-Related Expenditure	138,483	141,332
1,600	Transport-Related Expenditure	1,841	1,848
5,464	Supplies & Services	4,700	4,700
(146,232)	Income	(149,625)	(149,625)
72,331	Cemeteries	41,384	44,820

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The cemeteries service provides for the dignified burial of deceased persons. There is an on-site presence at Stapenhill cemetery to ensure a high quality service to bereaved families.

Major Changes from 2016/17 Budget:

Employee costs have reduced following a review of overtime, temporary staff and standby and call out payments. Premises related costs have reduced to reflect the current spend profile of contracted grounds maintenance, refuse removal and sweeping.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.64	Net	0.36	0.39

Community Centres



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
20,315	Premises-Related Expenditure	17,763	17,815
20,315	Community Centres	17,763	17,815

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Council provides assistance towards repair and maintenance of various community centres throughout the Borough, in addition to providing insurance cover.

Major Changes from 2016/17 Budget:

No major changes - the reduction relates to insurance premiums.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.18	Net	0.16	0.16

Councillors Community Fund



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
39,000	Supplies & Services	39,000	39,000
39,000	Councillors Community Fund	39,000	39,000

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Councillors Community Fund (previously known as WASPS) is a fund for use by Borough Council members to allocate funding to support the communities they serve. Each member has an annual allocation of £1,000 to spend via an application process. All funding is subject to bids being made, which are then assessed by a cross party member and officer board, chaired by a Cabinet member.

Major Changes from 2016/17 Budget:

No Changes.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.34	Net	0.34	0.34

Facilities and Health and Safety



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
42,607	Employees	18,856	19,075
2,900	Premises-Related Expenditure	0	0
8,500	Supplies & Services	4,500	4,500
(7,875)	Income	0	0
46,132	Office Cleaning	23,356	23,575
122,459	Employees	116,293	119,179
364,456	Premises-Related Expenditure	404,635	407,150
3,934	Transport-Related Expenditure	3,952	3,959
9,143	Supplies & Services	5,144	5,170
(12,700)	Income	(12,700)	(12,700)
487,292	Facilities Management	517,324	522,758
12,100	Premises-Related Expenditure	12,100	12,100
12,100	Voluntary Organisation Premises	12,100	12,100
545,524	Facilities and Health and Safety	552,780	558,433

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Facilities Management team provides support services and physical resources to all teams within the Council. The team provide a clean and safe environment for employees, customers and partners. It also ensures statutory inspections are carried out for all buildings within their remit and for those of other managers when requested. In addition to which the team also manages and advises on energy use, legionella, asbestos, fire systems. Health & Safety provide support and guidance for all Council teams and functions ensuring the Council is up to date with all legislation and regulation. This enables all staff, members and visitors to remain safe when using Council services and facilities.

Major Changes from 2016/17 Budget:

Office cleaning employee costs have reduced following the transfer of two cleaners to the Customer Contacts Centre and Burton Town Hall. Office cleaning income is no longer receivable and has been offset by savings in premises and supplies and services. Facilities Management employee costs have reduced following a restructure and premises costs have increased due to the inclusion of a £40K budget to cover the statutory inspections of industrial units.

2016/17	Cost of Service (per resident)	2017/18	2018/19
4.72	Net	4.78	4.83

Horticultural Centre



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
58,420	Premises-Related Expenditure	58,871	59,994
31,171	Supplies & Services	29,676	29,676
(29,496)	Income	(39,016)	(39,016)
60,095	Horticultural Centre	49,531	50,654

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Horticultural Centre provides a focus for volunteers and community engagement in the Council's parks and green spaces. The Horticultural Centre also currently works with three day centres, providing therapeutic horticultural sessions. Income is received from various plant sales held throughout the year. Staff are included in the Open Spaces budget.

Major Changes from 2016/17 Budget:

Income has increased following a review of traffic island sponsorship.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.53	Net	0.44	0.45

Neighbourhood Working



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
74,269	Employees	99,768	100,846
2,200	Transport-Related Expenditure	2,200	2,200
58,451	Supplies & Services	58,250	58,250
(5,768)	Income	(5,768)	(5,768)
129,152	Neighbourhood Working	154,450	155,528

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

Neighbourhood Working provides a link between communities and service providers. It allows communities to identify projects of local interest. Across the borough the team manage a varied workload based on the varying needs of the people living in each Neighbourhood Working area. The budget also includes the revenue element of the Neighbourhood Working Scheme/Fund.

Major Changes from 2016/17 Budget:

Employee costs have increased due to the return from a temporary secondment of a Neighbourhood Co-ordinator.

2016/17	Cost of Service (per resident)	2017/18	2018/19
1.14	Net	1.36	1.37

Open Spaces



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
151,604	Employees	143,852	146,639
1,176,882	Premises-Related Expenditure	1,157,821	1,174,196
7,500	Transport-Related Expenditure	7,500	7,500
95,960	Supplies & Services	92,460	92,466
(72,388)	Income	(69,110)	(69,110)
1,359,558	Open Spaces	1,332,523	1,351,691
1,359,558	Open Spaces	1,332,523	1,351,691

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

There are approximately 380 hectares of open spaces across the Borough, ranging from historic formal parks such as Stapenhill Gardens , playing fields and community parks to small patches of greenery provided to soften the urban landscape.

Major Changes from 2016/17 Budget:

Employee costs have reduced following a reallocation of management salary. Grounds Maintenance costs have reduced following a contribution from the s106 monies and there are additional premises savings on business rates and rents.

2016/17	Cost of Service (per resident)	2017/18	2018/19
11.75	Net	11.52	11.69

Partnerships



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
46,470	Employees	38,849	39,470
1,400	Transport-Related Expenditure	1,400	1,400
3,460	Supplies & Services	3,460	3,460
0	Income	(10,000)	(10,000)
51,330	Partnerships	33,709	34,330

Budget

Holder: Mike Hovers

Telephone

Extension: 1776

About the Service:

The Partnership Team work collaboratively with internal and external partners to deliver the Local Strategic Partnership agenda. Partners include Staffordshire Police, Staffordshire Fire and Rescue Service, Queen's Hospital and the Clinical Commissioning Group amongst many others.

Major Changes from 2016/17 Budget:

Employee costs have reduced following a restructure. An annual contribution of £10K from the Police and Crime Commission District Forum has now been included towards the management of Safer Neighbourhood Panels.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.45	Net	0.30	0.30

Corporate and Commercial



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
85,835	Committee Support	86,516	88,441
171,834	Elections	173,742	177,404
15,050	Emergency Planning	14,029	14,029
282,444	Members Allowances	282,944	282,944
328,840	Programmes and Information	267,225	279,420
884,003	Corporate and Commercial	824,456	842,238

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
421,444	Employees	380,095	397,767
4,600	Premises-Related Expenditure	4,700	4,800
9,230	Transport-Related Expenditure	7,630	7,630
450,929	Supplies & Services	434,231	434,241
(2,200)	Income	(2,200)	(2,200)
884,003	Corporate and Commercial	824,456	842,238

2016/17	Employees	2017/18
11.3	FTE's	9.8

Committee Support



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
71,476	Employees	74,468	76,387
750	Transport-Related Expenditure	250	250
13,609	Supplies & Services	11,798	11,804
85,835	Committee Support	86,516	88,441

Budget

Holder: Andrea Davies

Telephone

Extension: 1306

About the Service:

Committee Services provides support to all of the committees and sub-committees of the Council and ensures that all Committee information is available to view online via on the East Staffordshire Borough Council website. The service supports the elected Councillors throughout the year.

Major Changes from 2016/17 Budget:

No Major changes.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.76	Net	0.76	0.78

Elections



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
25,226	Supplies & Services	15,121	15,125
25,226	Council Elections	15,121	15,125
80,853	Employees	92,766	96,324
4,600	Premises-Related Expenditure	4,700	4,800
380	Transport-Related Expenditure	380	380
62,975	Supplies & Services	62,975	62,975
(2,200)	Income	(2,200)	(2,200)
146,608	Electoral Services	158,621	162,279
171,834	Elections	173,742	177,404

Budget

Holder: Nicola Gilligan

Telephone

Extension: 1332

About the Service:

Electoral Services produce the Register of Electors and prepare for all types of elections and referendums. Voter awareness is one of the main areas of ongoing improvement undertaken by the service, making sure all those eligible to vote are included on the register.

Major Changes from 2016/17 Budget:

Sufficient resilience in the election reserve, means we have been able to reduce the annual contribution by £10K. Employee costs were temporarily reduced in 2016/17, to reflect the recruitment of an apprentice, who has now been appointed to a permanent position.

2016/17	Cost of Service (per resident)	2017/18	2018/19
1.49	Net	1.50	1.53

Emergency Planning



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
0	Employees	1,516	1,516
2,000	Transport-Related Expenditure	0	0
13,050	Supplies & Services	12,513	12,513
15,050	Emergency Planning	14,029	14,029

Budget

Holder: Andrea Davies

Telephone

Extension: 1306

About the Service:

Emergency Planning Services include the provision of both emergency plans and business continuity plans to ensure the council is prepared for any unforeseen eventualities.

Major Changes from 2016/17 Budget:

The employee costs relate to pension actuarial strain contributions for an ex-employee.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.13	Net	0.12	0.12

Members Allowances



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
5,500	Employees	6,000	6,000
6,000	Transport-Related Expenditure	6,000	6,000
270,944	Supplies & Services	270,944	270,944
282,444	Members Allowances	282,944	282,944

Budget

Holder: Andrea Davies

Telephone

Extension: 1306

About the Service:

Members are paid in accordance with the main recommendations of an Independent Remuneration Panel which have been approved by Council.

Major Changes from 2016/17 Budget:

No Major Changes.

2016/17	Cost of Service (per resident)	2017/18	2018/19
2.49	Net	2.49	2.49

Programmes and Information



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
263,615	Employees	205,345	217,540
100	Transport-Related Expenditure	1,000	1,000
27,125	Supplies & Services	22,880	22,880
290,840	Programmes & Information	229,225	241,420
38,000	Supplies & Services	38,000	38,000
38,000	Christmas Lights and Events	38,000	38,000
328,840	Programmes and Information	267,225	279,420

Budget

Holder: Chris Eberley

Telephone

Extension: 1772

About the Service:

The Programmes and Transformation Team provides a range of central services to the Council including Corporate Programme and Project Management, policy support to the Corporate Management Team, performance management, procurement and management of the equalities agenda. It works proactively with other services within the Council to deliver increased value for money through best use of resources whilst improving customer service. It is also responsible for communications (both internal and external), marketing and community engagement.

Major Changes from 2016/17 Budget:

Employee costs have reduced following the deletion of a full time vacant post and temporary removal of a part time post due to a sabbatical.

2016/17	Cost of Service (per resident)	2017/18	2018/19
2.84	Net	2.31	2.42

Corporate Management Team



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£ 507,078	Corporate Management Team	£ 497,170	£ 505,520
507,078	Corporate Management Team	497,170	505,520

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£ 499,484	Employees	£ 490,423	£ 498,773
20,069	Transport-Related Expenditure	20,069	20,069
6,525	Supplies & Services	5,678	5,678
(19,000)	Income	(19,000)	(19,000)
507,078	Corporate Management Team	497,170	505,520

2016/17	Employees	2017/18
5.0	FTE's	4.6

Corporate Management Team



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
188,221	Employees	177,351	179,173
6,700	Transport-Related Expenditure	6,700	6,700
6,525	Supplies & Services	5,678	5,678
201,446	Chief Executive	189,729	191,551
311,263	Employees	313,072	319,600
13,369	Transport-Related Expenditure	13,369	13,369
(19,000)	Income	(19,000)	(19,000)
305,632	Heads of Service	307,441	313,969
507,078	Corporate Management Team	497,170	505,520

Budget

Holder: Andy O'Brien

Telephone

Extension: 1300

About the Service:

The Chief Executive is a key interface between staff, organisation, politicians and public and private sector partners; Principal policy advisor to the Council; The Head of the Council's Paid Service and corporate management team; and an ambassador for the whole authority. Heads of Service, as part of the Corporate Management Team support the Chief Executive in this role.

Major Changes from 2016/17 Budget:

Employee costs have reduced as secretarial support is now shared with the mayor - shown under Civic Ceremonials.

2016/17	Cost of Service (per resident)	2017/18	2018/19
4.38	Net	4.30	4.37

Enforcement Services



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
28,337	Animal Control	25,602	25,602
(953,140)	Car Parks Income	(918,150)	(860,743)
117,120	CCTV	82,154	82,370
308,050	Community and Civil Enforcement	277,188	284,426
(24,634)	Licensing and Enforcement	2,462	6,474
(524,267)	Enforcement Services	(530,744)	(461,871)

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
527,163	Employees	525,814	537,049
218,741	Premises-Related Expenditure	271,060	328,660
12,340	Transport-Related Expenditure	13,977	13,991
328,639	Supplies & Services	279,045	279,069
(1,611,150)	Income	(1,620,640)	(1,620,640)
(524,267)	Enforcement Services	(530,744)	(461,871)

2016/17	Employees	2017/18
18.0	FTE's	17.5

Animal Control



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
2,737	Employees	0	0
29,100	Supplies & Services	29,102	29,102
(3,500)	Income	(3,500)	(3,500)
28,337	Animal Control	25,602	25,602

Budget

Holder: Rachel Liddle & Margaret Woolley

Telephone

Extension: 1838 & 1479

About the Service:

The core activity in this area is the collection and kennelling of stray dogs, the baiting of sewers plus associated animal welfare services.

Major Changes from 2016/17 Budget:

No Major Changes.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.25	Net	0.23	0.23

Car Parks Income



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
208,671	Premises-Related Expenditure	261,190	318,590
131,299	Supplies & Services	131,660	131,667
(1,293,110)	Income	(1,311,000)	(1,311,000)
(953,140)	Car Parks Income	(918,150)	(860,743)

Budget

Holder: Margaret Woolley

Telephone

Extension: 1479

About the Service:

The provision of off street parking within the district in the form of 15 car parks in Burton, Uttoxeter and Tutbury, although only 13 of them are enforceable. The car parks are patrolled by Community & Civil Enforcement Officers to enforce off street parking regulations. These costs are shown in the Community & Civil Enforcement section.

Major Changes from 2016/17 Budget:

Business rates revaluation has increased the rateable values of our car parks which means that the business rates payable are projected to increase in 2017/18 and 2018/19. There has been a small increase in income largely due to the sale of more season tickets.

2016/17	Cost of Service (per resident)	2017/18	2018/19
(8.39)	Net	(8.08)	(7.58)

CCTV



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
9,650	Premises-Related Expenditure	9,450	9,650
133,870	Supplies & Services	90,704	90,720
(26,400)	Income	(18,000)	(18,000)
117,120	CCTV	82,154	82,370

Budget

Holder: Margaret Woolley

Telephone

Extension: 1479

About the Service:

The provision of closed circuit television coverage of Burton upon Trent and Uttoxeter. The coverage is mainly of the town centres and some hot spots in the outlying urban areas. Included in this function is a monitoring contract and a maintenance contract for the cameras.

Major Changes from 2016/17 Budget:

implementation of a new CCTV monitoring contract. There has been a reduction in income when one of our previous users (Burton College) withdrew from the service.

2016/17	Cost of Service (per resident)	2017/18	2018/19
1.03	Net	0.72	0.73

Community and Civil Enforcement



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
294,043	Employees	268,344	275,568
420	Premises-Related Expenditure	420	420
8,217	Transport-Related Expenditure	9,854	9,868
9,870	Supplies & Services	3,070	3,070
(4,500)	Income	(4,500)	(4,500)
308,050	Community and Civil Enforcement	277,188	284,426

Budget

Holder: Margaret Woolley

Telephone

Extension: 1479

About the Service:

Community and Civil Enforcement comprises a multi-skilled team dealing with a wide range of issues to help improve local environmental quality. The team applies a mix of engagement, education and enforcement to deal with issues such as inconsiderate parking, littering, dog fouling and a range of other enviro-crimes and anti-social behaviour.

Major Changes from 2016/17 Budget:

Technical officers costs are now shown over other services within the Enforcement Section reflecting the introduction of internal shared services following restructure.

2016/17	Cost of Service (per resident)	2017/18	2018/19
2.71	Net	2.44	2.50

Licensing and Enforcement



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
116,336	Employees	130,943	132,966
4,023	Transport-Related Expenditure	4,023	4,023
13,500	Supplies & Services	13,500	13,500
(3,240)	Income	(3,240)	(3,240)
130,619	Enforcement Section	145,226	147,249
114,047	Employees	126,527	128,515
100	Transport-Related Expenditure	100	100
11,000	Supplies & Services	11,009	11,010
(280,400)	Income	(280,400)	(280,400)
(155,253)	Licensing	(142,764)	(140,775)
(24,634)	Licensing and Enforcement	2,462	6,474

Budget

Holder: Margaret Woolley

Telephone

Extension: 1479

About the Service:

The Licensing Team issues licences across a diverse range of activities including the sale of alcohol, hackney carriage and private hire drivers and vehicles, gambling, street collections, pet shops, boarding and breeding establishments, riding establishments etc. The Enforcement function ensures compliance with many of the foregoing activities plus issues of preventing the occurrence or recurrence of environmental crime such as fly-tipping and fly-posting.

Major Changes from 2016/17 Budget:

Technical officers costs previously shown within Community and Civil Enforcement are now shown here to reflect internal shared services following restructure.

2016/17	Cost of Service (per resident)	2017/18	2018/19
(0.21)	Net	0.02	0.06

Enterprise



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£ 143,168	Enterprise	£ 132,302	£ 133,251
143,168	Enterprise	132,302	133,251

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£ 113,598	Employees	£ 93,854	£ 94,799
5,000	Transport-Related Expenditure	3,000	3,000
50,155	Supplies & Services	48,876	48,880
(25,585)	Income	(13,428)	(13,428)
143,168	Enterprise	132,302	133,251

2016/17	Employees	2017/18
3.0	FTE's	2.6

Enterprise



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
89,723	Employees	81,370	82,309
4,170	Transport-Related Expenditure	2,700	2,700
17,877	Supplies & Services	16,505	16,505
111,770	Enterprise	100,575	101,514
11,938	Employees	12,264	12,270
415	Transport-Related Expenditure	300	300
19,045	Supplies & Services	19,163	19,167
31,398	Tourism Development	31,727	31,737
11,937	Employees	0	0
415	Transport-Related Expenditure	0	0
13,233	Supplies & Services	13,208	13,208
(25,585)	Income	(13,208)	(13,208)
0	Regeneration Projects	0	0
143,168	Enterprise	132,302	133,251

Budget

Holder: Paul Costiff

Telephone

Extension: 1407

About the Service:

The Enterprise team is responsible for promoting local economic growth and prosperity. The team delivers support and advice to local businesses, promotes the Borough as a location for inward investment and business expansion, supports the visitor economy and works to attract external funding into the Borough to support economic activities.

Major Changes from 2016/17 Budget:

Employee costs have reduced due to a staffing restructure.

2016/17	Cost of Service (per resident)	2017/18	2018/19
1.24	Net	1.14	1.15

Environment



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
58,602	Building Consultancy	53,944	54,859
140,515	Council Depots	139,718	140,541
44,142	Land Drainage	52,456	52,612
152,864	Public Conveniences	141,793	142,785
931,408	Street Cleaning	922,967	930,310
1,785,860	Waste Collection	1,539,511	1,535,579
3,113,391	Environment	2,850,389	2,856,686

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
2,253,408	Employees	2,273,777	2,304,746
189,104	Premises-Related Expenditure	200,961	200,906
1,238,785	Transport-Related Expenditure	1,245,330	1,247,345
272,169	Supplies & Services	231,025	231,058
1,559,961	Third Party Payments	908,656	913,739
(2,400,036)	Income	(2,009,360)	(2,041,108)
3,113,391	Environment	2,850,389	2,856,686

2016/17	Employees	2017/18
73.7	FTE's	73.7

Building Consultancy



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
217,690	Employees	223,614	226,653
0	Premises-Related Expenditure	5,000	5,000
13,492	Transport-Related Expenditure	13,492	13,492
83,519	Supplies & Services	77,396	77,396
(256,099)	Income	(265,558)	(267,682)
58,602	Building Consultancy	53,944	54,859

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

Responsible for the implementation of Building Regulations across the Borough (and outside the Borough in respect of partnership work) in order to ensure the health, safety and welfare of people in and about buildings. The provision of certain aspects of the service are required to be self financing (from fee income) over any rolling 3 year period as accounted for in the Building Control Fee Earning Account. The service also provides construction advice both externally and internally. Also responsible for the enforcement of Building Regulations, dealing with dangerous structures and disabled access advice to both internal and external clients. In addition the service deals with the street naming and numbering of all new developments.

Major Changes from 2016/17 Budget:

Income is required to be drawn down from the Building Control Fee Earning Account to cover pressures from additional employee costs and an anticipated reduction in chargeable fees collected offset by a decrease in supplies and services expenditure. Within the statutory service provided by the council, an increase in anticipated monies to be spent on default works has been offset by an increase in monies charged to recover this and some additional savings in supplies and services expenditure has been made.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.52	Net	0.47	0.48

Council Depots



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
76,793	Employees	82,071	83,680
81,388	Premises-Related Expenditure	87,852	87,456
82	Transport-Related Expenditure	82	84
14,695	Supplies & Services	6,770	6,789
(40,554)	Income	(44,996)	(45,427)
132,404	Millers Lane Depot (ex Trentforce prems)	131,779	132,582
8,111	Premises-Related Expenditure	7,939	7,959
8,111	Uttoxeter Depot (ex Trentforce premises)	7,939	7,959
140,515	Council Depots	139,718	140,541

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

The Millers Lane Depot houses the administration staff for the Environment Service and the Community and Civil Enforcement Team. There is also provision at the depot for overnight parking of the Council's vehicle fleet when not in use. In addition to the above, there is a small stores facility and fuel storage for council vehicles.

Major Changes from 2016/17 Budget:

The Waste Partnership Officer is now fully reflected in the budget and financed by contributions from the Partner Authorities. Monies previously identified as maintenance agreements under supplies and services have now been reclassified and shown as repairs and maintenance under premises costs.

2016/17	Cost of Service (per resident)	2017/18	2018/19
1.21	Net	1.21	1.22

Land Drainage



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
14,174	Employees	14,606	14,751
28,901	Premises-Related Expenditure	36,901	36,901
500	Transport-Related Expenditure	500	500
567	Supplies & Services	449	460
44,142	Land Drainage	52,456	52,612

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

Responsible for the regular maintenance and upgrade of a number of drainage assets which help prevent localised flooding. The Council is also responsible for a permanent pumping station and the deployment of an emergency pump during severe weather, liaising with the Environment Agency and Severn Trent Water as necessary.

Major Changes from 2016/17 Budget:

The additional costs following the retender of emergency works have been included for 2017/18.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.39	Net	0.46	0.46

Public Conveniences



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
61,462	Employees	60,683	61,347
70,704	Premises-Related Expenditure	63,269	63,590
13,585	Transport-Related Expenditure	10,728	10,735
7,113	Supplies & Services	7,113	7,113
152,864	Public Conveniences	141,793	142,785

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

Public conveniences are provided throughout the Borough.

Major Changes from 2016/17 Budget:

Vehicle maintenance costs have been reduced resulting in lower transport related costs. The overtime budget has been reduced and Business Rates have fallen as a result of a reduction in rateable value.

2016/17	Cost of Service (per resident)	2017/18	2018/19
1.35	Net	1.25	1.26

Street Cleaning



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
686,721	Employees	684,974	691,946
269,100	Transport-Related Expenditure	270,653	271,024
22,877	Supplies & Services	22,880	22,880
19,820	Third Party Payments	1,460	1,460
(67,110)	Income	(57,000)	(57,000)
931,408	Street Cleaning	922,967	930,310

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

The Council provides an in-house street cleansing service across the Borough and is responsible for keeping the streets and public open spaces free from litter and waste. They undertake a number of duties including litter picking, mechanical road and footway sweeping, maintaining and emptying litter bins, bulky waste collections and removing graffiti and fly posting.

Street cleansing work is also undertaken for private bodies for which a charge is made.

Major Changes from 2016/17 Budget:

Costs under third party payments are now being met directly by Staffordshire County Council with an equivalent impact on income. Additional income will, however, be generated from Bulky Waste collection due to a price increase in 2017/18.

2016/17	Cost of Service (per resident)	2017/18	2018/19
8.20	Net	8.13	8.19

Waste Collection



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
731,973	Employees	733,714	745,765
362,144	Transport-Related Expenditure	370,959	371,554
105,687	Supplies & Services	78,757	78,757
1,206,141	Third Party Payments	879,196	884,279
(1,577,473)	Income	(1,482,894)	(1,512,087)
828,472	Recycling	579,732	568,268
419,098	Employees	428,748	434,760
488,036	Transport-Related Expenditure	494,645	495,541
33,361	Supplies & Services	33,310	33,313
306,000	Third Party Payments	0	0
(306,000)	Income	0	0
940,495	Refuse Collection	956,703	963,614
45,497	Employees	45,367	45,844
91,846	Transport-Related Expenditure	84,271	84,415
4,350	Supplies & Services	4,350	4,350
28,000	Third Party Payments	28,000	28,000
(152,800)	Income	(158,912)	(158,912)
16,893	Trade Waste Recycling	3,076	3,697
1,785,860	Waste Collection	1,539,511	1,535,579

Budget

Holder: Paul Farrer

Telephone

Extension: 1599

About the Service:

An alternate weekly collection service for refuse and recycling is provided, collecting organic waste, dry recyclables and residual waste from domestic properties. In respect of Recycling, income is received from market sales and from Staffordshire County Council in the form of recycling credits. All costs associated with refuse disposal from domestic properties are reimbursed by Staffordshire County Council, as Waste Disposal Authority. A chargeable commercial waste service for recyclable materials is also provided to local businesses.

Major Changes from 2016/17 Budget:

The changes in the collection of food waste agreed in previous years have significantly reduced the amount of monies paid out to third parties for recycling. Recycling income has dropped as market prices have fallen. There have been savings made in supplies and services following the cessation of the revenue contribution to the Waste Management IT system and the removal of a one-off increase in the recycling promotion budget. Across all vehicle budgets there has been a revision to the vehicles usage and a general uplift in fuel. In previous years, the Council has paid for the transfer of residual waste through third party payments, then recovered this in full from the County Council. In April 2016, the Council awarded a new contract for the provision of waste transfer facilities. As part of this work, the County Council is now directly responsible for paying the costs associated with residual waste, thus reducing the third party payments and associated income line to zero. Trade waste income is expected to increase in 2017/18 due to a revision to the tariffs charged.

2016/17	Cost of Service (per resident)	2017/18	2018/19
15.44	Net	13.31	13.28

Environmental Health



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
389,773	Environmental Health	398,887	403,984
98,091	Housing Standards	97,818	98,941
487,864	Environmental Health	496,705	502,925

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
442,093	Employees	455,350	461,565
300	Premises-Related Expenditure	300	300
15,493	Transport-Related Expenditure	15,493	15,493
83,978	Supplies & Services	78,562	78,567
3,500	Transfer Payments	3,500	3,500
(57,500)	Income	(56,500)	(56,500)
487,864	Environmental Health	496,705	502,925

2016/17	Employees	2017/18
12.2	FTE's	12.2

Environmental Health



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
351,836	Employees	365,366	370,458
300	Premises-Related Expenditure	300	300
10,609	Transport-Related Expenditure	10,609	10,609
50,528	Supplies & Services	45,112	45,117
3,500	Transfer Payments	3,500	3,500
(27,000)	Income	(26,000)	(26,000)
389,773	Environmental Health	398,887	403,984

Budget

Holder: Rachel Liddle

Telephone

Extension: 1838

About the Service:

The Environmental Health section deals with Food Safety, Health and Safety and Pollution regulatory functions. The section is charged with carrying out the Council's duty to inspect business premises and other aligned activities in order to ensure legal compliance across a whole range of activities including food preparation, manufacture, supply and sale; the management of workplace health and safety; the control of communicable disease; the control of industrial emissions to air; the management of local air quality; a key advisor on the redevelopment of land in respect of likely contamination, plus noise and air quality impacts; noise and general nuisance investigation; sampling the integrity of private water supplies and a central co-ordinating function for climate change and sustainability within the Council.

Major Changes from 2016/17 Budget:

Employee costs have increased due to incremental progression within grades. There has been a base budget review of general supplies and services which has enabled these budgets to be reduced.

2016/17	Cost of Service (per resident)	2017/18	2018/19
3.43	Net	3.51	3.56

Housing Standards



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
90,257	Employees	89,984	91,107
4,884	Transport-Related Expenditure	4,884	4,884
33,450	Supplies & Services	33,450	33,450
(30,500)	Income	(30,500)	(30,500)
98,091	Housing Standards	97,818	98,941

Budget

Holder: Rachel Liddle

Telephone

Extension: 1838

About the Service:

This service is responsible for housing enforcement, licensing, advice and information, as well as Disabled Facilities Grants and securing Home Improvement Agency services.

Major Changes from 2016/17 Budget:

No Major Changes.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.86	Net	0.86	0.87

Financial Services



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
152,870	Audit	142,870	142,870
931,715	Capital Finance	841,382	856,622
361,430	Financial Management Unit	400,898	409,394
1,446,015	Financial Services	1,385,150	1,408,886

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
299,925	Employees	330,763	339,624
600	Transport-Related Expenditure	600	600
162,720	Supplies & Services	170,720	171,070
86,170	Third Party Payments	76,170	76,170
1,186,628	Capital Charges	1,040,533	1,028,923
(290,028)	Income	(233,636)	(207,501)
1,446,015	Financial Services	1,385,150	1,408,886

2016/17	Employees	2017/18
7.8	FTE's	8.8

Audit



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
86,170	Third Party Payments	76,170	76,170
86,170	Internal Audit	76,170	76,170
66,700	Supplies & Services	66,700	66,700
66,700	External Audit	66,700	66,700
152,870	Audit	142,870	142,870

Budget

Holder: Lisa Turner

Telephone

Extension: 1399

About the Service:

Internal Audit provides the organisation with an opinion on the level of assurance it can place upon the internal control environment and makes recommendations to management to improve it. The external audit function is provided by Grant Thornton.

Major Changes from 2016/17 Budget:

Internal Audit budgets have been reduced to reflect the latest planned resource allocation.

2016/17	Cost of Service (per resident)	2017/18	2018/19
1.32	Net	1.24	1.24

Capital Finance



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
13,485	Supplies & Services	12,835	13,185
1,186,628	Capital Charges	1,040,533	1,028,923
(132,398)	Income	(129,986)	(73,486)
1,067,715	Capital Financing Costs	923,382	968,622
(136,000)	Income	(82,000)	(112,000)
(136,000)	Temporary Investment Income	(82,000)	(112,000)
931,715	Capital Finance	841,382	856,622

Budget

Holder: Lisa Turner

Telephone

Extension: 1399

About the Service:

The Capital Finance budget contains the costs associated with the Council's borrowing and also the interest receivable from the investment of surplus funds arising from built up reserves and day to day cash flows. This is one of the Council's most volatile budgets and is heavily impacted upon by the economic climate.

Major Changes from 2016/17 Budget:

Capital financing costs have reduced following the decision to make voluntary repayments of debt and general revenue savings. Capital finance income is planned to reduce, as the debt repayment reserve is utilised. Temporary investment income levels reflect the reduction in investment returns forecast for the medium term.

2016/17	Cost of Service (per resident)	2017/18	2018/19
8.06	Net	7.27	7.41

Financial Management Unit



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
286,611	Employees	308,602	315,508
600	Transport-Related Expenditure	600	600
18,220	Supplies & Services	19,500	19,500
(16,830)	Income	(14,850)	(15,215)
288,601	Financial Management Unit	313,852	320,393
20,515	Supplies & Services	19,885	19,885
20,515	Bank Charges	19,885	19,885
13,314	Employees	22,161	24,116
43,800	Supplies & Services	51,800	51,800
(4,800)	Income	(6,800)	(6,800)
52,314	Income Management	67,161	69,116
361,430	Financial Management Unit	400,898	409,394

Budget

Holder: Lisa Turner

Telephone

Extension: 1399

About the Service:

Provides financial support and advice to front line services and the Council as a whole. The unit is responsible for the production of the statutory Statement of Accounts, co-ordinating the process for monitoring budgets throughout the year and supporting development of the Medium Term Financial Strategy. In addition to which, the unit also provides insurance, treasury management and income collection services.

Major Changes from 2016/17 Budget:

Employee budgets have been adjusted to improve staff resilience in this area - including the appointment of a Trainee Accountant and a Trainee Technician.

2016/17	Cost of Service (per resident)	2017/18	2018/19
3.12	Net	3.47	3.54

Housing

2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£ 257,673	Housing Options	£ 238,173	£ 241,069
257,673	Housing	238,173	241,069

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£ 166,623	Employees	£ 172,123	£ 175,019
18,000	Premises-Related Expenditure	18,000	18,000
1,400	Transport-Related Expenditure	1,400	1,400
140,450	Supplies & Services	196,150	196,150
(68,800)	Income	(149,500)	(149,500)
257,673	Housing	238,173	241,069

2016/17	Employees	2017/18
5.0	FTE's	5.0

Housing



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
166,623	Employees	172,123	175,019
18,000	Premises-Related Expenditure	18,000	18,000
1,400	Transport-Related Expenditure	1,400	1,400
140,450	Supplies & Services	196,150	196,150
(68,800)	Income	(149,500)	(149,500)
257,673	Housing Options	238,173	241,069

Budget

Holder: Brett Atkinson

Telephone

Extension: 1123

About the Service:

The Housing service provides all necessary advice and assistance to any person in East Staffordshire who is without or at risk of losing their home. This includes the Council's statutory duty to secure temporary accommodation for certain groups of customers who present themselves as homeless.

Major Changes from 2016/17 Budget:

The additional expenditure on supplies and services reflects an increase in the cost of accommodation for the homeless and the new homeless outreach worker initiative. This expenditure is offset by housing benefit receipts and S106 monies respectively. There is a slight increase in the salary budget due to incremental progression. Budget contributions to reserve of £25k have been removed for 2017/18 onwards.

2016/17	Cost of Service (per resident)	2017/18	2018/19
2.27	Net	2.10	2.12

HR, Payroll and Corporate Pensions



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
349,687	Human Resources	318,023	329,621
99,997	Payroll and Payments	103,212	104,688
980,000	Pension Payments	1,125,000	1,261,000
1,429,684	HR, Payroll and Corporate Pensions	1,546,235	1,695,309

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
1,413,034	Employees	1,536,735	1,685,809
350	Transport-Related Expenditure	750	750
22,600	Supplies & Services	15,050	15,050
(6,300)	Income	(6,300)	(6,300)
1,429,684	HR, Payroll and Corporate Pensions	1,546,235	1,695,309

2016/17	Employees	2017/18
8.8	FTE's	8.6

Human Resources



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
227,287	Employees	203,023	214,621
200	Transport-Related Expenditure	600	600
16,300	Supplies & Services	8,500	8,500
(5,100)	Income	(5,100)	(5,100)
238,687	Human Resources	207,023	218,621
109,000	Employees	109,000	109,000
2,000	Supplies & Services	2,000	2,000
111,000	Corporate Training	111,000	111,000
349,687	Human Resources	318,023	329,621

Budget

Holder: Linda McDonald

Telephone

Extension: 1577

About the Service:

Informs strategy and employment policy to Senior Managers and the Council as a whole, contributing to achievement of Corporate objectives and targets. Also provides advice on employment policies and procedures, national conditions of service and local agreements, job evaluation, employment contracts, employee relations, disciplinary matters and termination of employment. Advice is also given on recruitment and selection, learning, development, induction, performance management and workforce planning.

Major Changes from 2016/17 Budget:

Employee Costs have reduced as the proposed appointment of a new national management trainee will not take place until midway through 2017/18. There are also savings following the reduction in hours for an officer returning from maternity leave. Supplies and Services have reduced, largely arising from a review of recruitment costs.

2016/17	Cost of Service (per resident)	2017/18	2018/19
3.02	Net	2.69	2.85

Payroll and Payments



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
97,747	Employees	100,712	102,188
150	Transport-Related Expenditure	150	150
3,300	Supplies & Services	3,550	3,550
(1,200)	Income	(1,200)	(1,200)
99,997	Payroll and Payments	103,212	104,688

Budget

Holder: Linda McDonald

Telephone

Extension: 1577

About the Service:

The Payments Section produces the monthly payroll and provides payroll advice for the Council. It also makes statutory and non statutory deductions ensuring that the Council's obligations for national insurance and pensions are met. In addition the section pays the Council's creditors by both BACS and cheques and prepares cheques for Housing Benefit payment. It also ensures the Council's obligations for Construction Industry Tax are met.

Major Changes from 2016/17 Budget:

No Major Changes.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.88	Net	0.91	0.92

Pension Payments



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
979,000	Employees	1,124,000	1,260,000
1,000	Supplies & Services	1,000	1,000
980,000	Pension Payments	1,125,000	1,261,000

Budget

Holder: Linda McDonald

Telephone

Extension: 1577

About the Service:

Payments made into The Local Government Pensions Scheme (LGPS). Complies with the requirements of the Pensions Regulator for automatic enrolment and re-enrolment.

Major Changes from 2016/17 Budget:

Pension contributions have increased following the triennial review of the pension scheme.

2016/17	Cost of Service (per resident)	2017/18	2018/19
8.63	Net	9.90	11.10

IT and Printing



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
179,179	Central Reprographics and Administration	182,491	182,857
509,598	Computer Services	390,574	392,384
688,777	IT and Printing	573,065	575,241

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
255,782	Employees	219,553	221,671
1,150	Transport-Related Expenditure	650	650
445,945	Supplies & Services	366,962	367,020
(14,100)	Income	(14,100)	(14,100)
688,777	IT and Printing	573,065	575,241

2016/17	Employees	2017/18
5.7	FTE's	4.7

Central Reprographics and Administration



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
38,556	Employees	38,649	39,012
144,323	Supplies & Services	147,542	147,545
(3,700)	Income	(3,700)	(3,700)
179,179	Central Reprographics and Administration	182,491	182,857

Budget

Holder: Guy Thornhill

Telephone

Extension: 1351

About the Service:

Provides a post management service for the whole of the Council, opening, sorting and distributing all incoming mail and managing all outgoing mail. The team also offer a comprehensive in house print management facility for producing a wide range of media promoting the Council's services. Stationery is also ordered and distributed from here.

Major Changes from 2016/17 Budget:

No Major Changes.

2016/17	Cost of Service (per resident)	2017/18	2018/19
1.58	Net	1.61	1.61

Computer Services



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
217,226	Employees	180,904	182,659
1,150	Transport-Related Expenditure	650	650
301,622	Supplies & Services	219,420	219,475
(10,400)	Income	(10,400)	(10,400)
509,598	Computer Services	390,574	392,384

Budget

Holder: Guy Thornhill

Telephone

Extension: 1351

About the Service:

Provides the ICT service to all teams within the Council. It supports all aspects of desktop and laptop computing as well as mobile and desktop telephony. It also maintains the underlying technical infrastructure including the data centre and communications network which enables the service delivery of all other teams.

Major Changes from 2016/17 Budget:

Employee costs have reduced following the deletion of a vacant post. ICT Procurement savings have resulted in a reduction to supplies and services budgets.

2016/17	Cost of Service (per resident)	2017/18	2018/19
4.49	Net	3.44	3.45

Legal Services



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
(54,586)	Assets and Estates Management	(69,914)	(69,807)
83,000	Civic Ceremonials	70,306	70,749
(580,329)	Industrial Units	(535,329)	(535,741)
219,729	Legal	229,402	234,138
(332,186)	Legal Services	(305,535)	(300,661)

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
285,052	Employees	286,110	292,371
118,373	Premises-Related Expenditure	17,383	17,739
6,757	Transport-Related Expenditure	5,988	5,995
88,640	Supplies & Services	105,343	105,343
(831,008)	Income	(720,359)	(722,109)
(332,186)	Legal Services	(305,535)	(300,661)

2016/17	Employees	2017/18
7.6	FTE's	7.2

Assets and Estates Management



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
27,969	Employees	30,239	31,329
0	Premises-Related Expenditure	582	599
120	Transport-Related Expenditure	120	120
23,640	Supplies & Services	23,640	23,640
(106,315)	Income	(124,495)	(125,495)
(54,586)	Assets and Estates Management	(69,914)	(69,807)

Budget

Holder: Angela Wakefield

Telephone

Extension: 1267

About the Service:

Responsible for management of all the Council's property assets. The unit provides valuations and maintains records for statutory financial purposes and undertakes assessments of value for any sale/purchase of land or buildings. Also responsible for maximising the income from the Councils tenanted estate, this includes assessment and collection of rents, licence fees and service charges. Rental income is received in respect of Branston Golf Course and Uttoxeter Racecourse.

Major Changes from 2016/17 Budget:

The additional income for 2017/18 is mainly due to a variation in the lease for Branston Golf Club. This removes the variable fee rent element and replaces it with a basic rent. This will be reviewed again in September 2020.

2016/17	Cost of Service (per resident)	2017/18	2018/19
(0.48)	Net	(0.62)	(0.61)

Civic Ceremonials



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
53,192	Employees	42,289	42,724
55	Premises-Related Expenditure	37	38
5,037	Transport-Related Expenditure	4,268	4,275
24,716	Supplies & Services	23,712	23,712
83,000	Civic Ceremonials	70,306	70,749

Budget

Holder: Angela Wakefield

Telephone

Extension: 1267

About the Service:

The Mayor is the Civic Head of the Borough who hosts civic events and supports local charities. This includes Mayor Making in May and Mayors Ball. The Mayor encourages visits to the Town Hall to hear about the history of the Borough and see the civic memorabilia on display.

Major Changes from 2016/17 Budget:

Staff costs have reduced as a result of revised arrangements for secretarial support for the Mayor.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.73	Net	0.62	0.62

Industrial Units



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
118,318	Premises-Related Expenditure	16,764	17,102
46	Supplies & Services	0	0
(698,693)	Income	(552,093)	(552,843)
(580,329)	Industrial Units	(535,329)	(535,741)

Budget

Holder: Angela Wakefield

Telephone

Extension: 1267

About the Service:

Control of income and expenditure attributable to the Council's managed industrial estates.

Major Changes from 2016/17 Budget:

Expenditure and Income for 2017/18 has significantly reduced due to Pennycroft and Anderstaff being vacated.

2016/17	Cost of Service (per resident)	2017/18	2018/19
(5.11)	Net	(4.71)	(4.72)

Legal



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
203,891	Employees	213,582	218,318
1,600	Transport-Related Expenditure	1,600	1,600
40,238	Supplies & Services	40,220	40,220
(26,000)	Income	(26,000)	(26,000)
219,729	Legal	229,402	234,138

Budget

Holder: Angela Wakefield

Telephone

Extension: 1267

About the Service:

Provides legal advice and assistance to services, the Council as a whole and its committees. Responsible for the provision of all legal expertise including in relation to planning, licensing, contracts, and property. Keeper of the Council's title deeds.

Major Changes from 2016/17 Budget:

The increase in employee costs is due to incremental progression and associated NI and superannuation costs.

2016/17	Cost of Service (per resident)	2017/18	2018/19
1.93	Net	2.02	2.06

Leisure - Indoor Facilities



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
180,356	Active East Staffs	189,949	191,096
25,804	Health and Leisure Grants	11,900	11,900
657,740	Leisure - Indoor Facilities	669,793	644,678
863,900	Leisure - Indoor Facilities	871,642	847,674

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
1,684,461	Employees	1,733,951	1,750,512
676,997	Premises-Related Expenditure	675,577	685,356
9,584	Transport-Related Expenditure	9,584	9,584
347,712	Supplies & Services	315,109	315,195
55,000	Capital Charges	55,000	55,000
(1,909,854)	Income	(1,917,579)	(1,967,973)
863,900	Leisure - Indoor Facilities	871,642	847,674

2016/17	Employees	2017/18
52.2	FTE's	51.2

Active East Staffs



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
155,589	Employees	153,415	154,553
7,020	Premises-Related Expenditure	14,716	14,723
3,121	Transport-Related Expenditure	3,121	3,121
34,658	Supplies & Services	38,729	38,731
(20,032)	Income	(20,032)	(20,032)
180,356	Active East Staffs	189,949	191,096

Budget

Holder: Simon Morgan

Telephone

Extension: 1579

About the Service:

This budget supports the Council's Sports Development team in their work to promote sport and physical activity within the community. This includes working within many groups in the Borough including Active Adults (over 50's), disability groups, community health and focus sports. The team deliver vocational training in sport and physical activity related disciplines as well as providing recognition for elite sporting achievement within the borough. The Inclusive Cycling project launched in 2013 falls under the teams organisation with the function being delivered at Shobnall Leisure Complex.

Major Changes from 2016/17 Budget:

Premises related expenditure and supplies and services have increased following the transfer of Oldfields Sports Centre budgets from Health and Leisure Grants.

2016/17	Cost of Service (per resident)	2017/18	2018/19
1.59	Net	1.67	1.68

Health and Leisure Grants



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
25,804	Supplies & Services	11,900	11,900
25,804	Health & Leisure Grants	11,900	11,900
25,804	Health and Leisure Grants	11,900	11,900

Budget

Holder: Simon Morgan

Telephone

Extension: 1579

About the Service:

This budget relates to grants paid to Burton and District Arts Council and the East Staffordshire Sports Council.

Major Changes from 2016/17 Budget:

The budgets relating to Oldfields Sports Centre have been transferred to Active East Staffs.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.22	Net	0.10	0.10

Leisure - Indoor Facilities



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
967,489	Employees	991,128	1,000,842
205,052	Premises-Related Expenditure	196,804	196,804
4,763	Transport-Related Expenditure	4,763	4,763
108,033	Supplies & Services	93,526	93,581
30,000	Capital Charges	30,000	30,000
(1,048,260)	Income	(1,050,910)	(1,081,991)
267,077	Meadowside Leisure Centre	265,311	243,999
44,300	Supplies & Services	44,300	44,300
(127,041)	Income	(129,583)	(129,583)
(82,741)	Meadowside Leisure Centre - Catering	(85,283)	(85,283)
560,194	Employees	589,408	595,117
110,523	Premises-Related Expenditure	110,523	110,523
1,700	Transport-Related Expenditure	1,700	1,700
108,548	Supplies & Services	102,814	102,843
25,000	Capital Charges	25,000	25,000
(714,521)	Income	(717,054)	(736,367)
91,444	Uttoxeter Leisure Centre	112,391	98,816
1,189	Employees	0	0
354,402	Premises-Related Expenditure	353,534	363,306
26,369	Supplies & Services	23,840	23,840
381,960	Leisure Centres	377,374	387,146
657,740	Leisure - Indoor Facilities	669,793	644,678

Budget

Holder: Simon Morgan

Telephone

Extension: 1579

About the Service:

This budget includes two operational Indoor Leisure Centres, Meadowside Leisure Centre and Uttoxeter Leisure Centre. Both centres have recently been extensively refurbished and upgraded providing swimming facilities, fitness suites, sports halls, crèches and catering functions. Meadowside also offers squash court and dedicated childrens play facilities. Both facilities are unique in offering 'Changing Places' disabled changing facilities. Maintenance budgets cover both facilities.

Major Changes from 2016/17 Budget:

Premises related expenditure at Meadowside LC is reduced due to energy efficiency measures and supplies and services have reduced at both centres following the transfer of advertising budgets to the new Cultural Services Marketing function. The employee costs increase reflects the annual provision for pay awards together with an increase in the overtime budget at ULC in line with the current spend profile.

2016/17	Cost of Service (per resident)	2017/18	2018/19
5.69	Net	5.79	5.57

Leisure - Outdoor Facilities



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£ 156,262	Leisure - Outdoor Facilities	£ 150,044	£ 147,624
156,262	Leisure - Outdoor Facilities	150,044	147,624

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£ 251,733	Employees	£ 251,864	£ 254,370
80,140	Premises-Related Expenditure	68,339	68,339
1,450	Transport-Related Expenditure	1,450	1,450
84,358	Supplies & Services	69,231	69,245
(261,419)	Income	(240,840)	(245,780)
156,262	Leisure - Outdoor Facilities	150,044	147,624

2016/17	Employees	2017/18
8.4	FTE's	8.1

Leisure - Outdoor Facilities



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
251,733	Employees	251,864	254,370
80,140	Premises-Related Expenditure	68,339	68,339
1,450	Transport-Related Expenditure	1,450	1,450
84,358	Supplies & Services	69,231	69,245
(261,419)	Income	(240,840)	(245,780)
156,262	Leisure - Outdoor Facilities	150,044	147,624

Budget

Holder: Tim Phillips

Telephone

Extension: 1181

About the Service:

This budget covers Shobnall Leisure Complex and Thomas Alleyne's High School synthetic pitch in Uttoxeter. Shobnall's indoor facilities include a sports hall and class rooms. A wide range of outdoor amenities are provided including: a Synthetic pitch, Athletics track, Football/Rugby pitches, Tennis courts, Golf and Bowls. The budget also covers outlying football pitches within the Borough and St George's Park. A maintenance budget covers all of the above facilities.

Major Changes from 2016/17 Budget:

Savings identified under premises related expenditure and supplies and services have been utilised to offset under pressure income streams.

2016/17 Cost of Service (per resident)	2017/18	2018/19
1.38 Net	1.32	1.30

Local Land Charges



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
(34,617)	Land Charges	(3,476)	(2,026)
(34,617)	Local Land Charges	(3,476)	(2,026)

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
70,465	Employees	71,827	73,156
300	Transport-Related Expenditure	300	300
54,618	Supplies & Services	51,397	51,518
(160,000)	Income	(127,000)	(127,000)
(34,617)	Local Land Charges	(3,476)	(2,026)

2016/17	Employees	2017/18
2.5	FTE's	2.5

Land Charges



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
70,465	Employees	71,827	73,156
300	Transport-Related Expenditure	300	300
54,618	Supplies & Services	51,397	51,518
(160,000)	Income	(127,000)	(127,000)
(34,617)	Land Charges	(3,476)	(2,026)

Budget

Holder: Caroline Frankland

Telephone

Extension: 1740

About the Service:

Local Authorities have a statutory duty to maintain a Local Land Charges public register, which forms part of an official search required for the conveyancing process. Local Land Charges acts as a one stop shop, for all internal departments and Staffordshire County Council by providing all home movers within the Borough with land and property data on the site they intend to purchase.

Major Changes from 2016/17 Budget:

The income has been re-assessed in line with current expectations reflecting the demand in the current economic climate.

2016/17	Cost of Service (per resident)	2017/18	2018/19
(0.30)	Net	(0.03)	(0.02)

Marketing (Cultural Services)



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£ 0	Marketing	£ 126,292	£ 127,916
0	Marketing (Cultural Services)	126,292	127,916

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£ 0	Employees	£ 52,602	£ 54,226
0	Supplies & Services	73,690	73,690
0	Marketing (Cultural Services)	126,292	127,916

2016/17	Employees	2017/18
0.0	FTE's	1.8

Cultural Services Marketing



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
0	Employees	52,602	54,226
0	Supplies & Services	73,690	73,690
0	Cultural Services Marketing	126,292	127,916
0	Marketing	126,292	127,916

Budget

Holder: Nathan Gallagher

Telephone

Extension: 1329

About the Service:

The marketing function aims to develop ESBC's cultural services and its venues through a strategic approach to satisfying customer demands and prompting services to local residents with the aim of increasing attendances and revenue. This function is responsible for marketing planning, research, branding, promotional campaigns and advertising and monitoring and evaluation, whilst working alongside customer services and communications colleagues to deliver successful services.

Major Changes from 2016/17 Budget:

The budgets for the marketing function have been transferred from existing budgets spread over the Cultural Services portfolio.

2016/17	Cost of Service (per resident)	2017/18	2018/19
0.00	Net	1.09	1.11

Markets



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£ (95,035)	Markets	£ (12,657)	£ (12,951)
(95,035)	Markets	(12,657)	(12,951)

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
121,088	Employees	111,192	114,111
68,969	Premises-Related Expenditure	70,819	70,903
44,167	Supplies & Services	24,032	24,035
(329,259)	Income	(218,700)	(222,000)
(95,035)	Markets	(12,657)	(12,951)

2016/17	Employees	2017/18
5.2	FTE's	4.7

Markets



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
121,088	Employees	111,192	114,111
68,969	Premises-Related Expenditure	70,819	70,903
44,167	Supplies & Services	24,032	24,035
(329,259)	Income	(218,700)	(222,000)
(95,035)	Burton Retail Market	(12,657)	(12,951)
(95,035)	Markets	(12,657)	(12,951)

Budget

Holder: Catherine Grimley

Telephone

Extension: 1325

About the Service:

Responsible for management of the market at Burton. This involves handling both the indoor and outdoor market stall holders and tenants of shops at Burton. In addition to ensuring stalls and shops are tenanted in order to maximise income, the service also programmes other non trading events and activities into the Market Hall space which also contributes to income generation.

Major Changes from 2016/17 Budget:

Employee costs have reduced following a reallocation of management salary between Markets and Customer Contacts. Supplies and services have reduced following the transfer of advertising budgets to the new Cultural Services Marketing function. Markets income budget has been re-aligned resulting in a lower, but still challenging income target.

2016/17	Cost of Service (per resident)	2017/18	2018/19
(0.82)	Net	(0.11)	(0.11)

Planning



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£ (136,333) 196,718	Planning Delivery Planning Policy	£ 57,080 155,529	£ 65,035 156,641
60,385	Planning	212,609	221,676

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£ 576,013 11,300 227,072 (754,000)	Employees Transport-Related Expenditure Supplies & Services Income	£ 579,543 11,300 205,166 (583,400)	£ 588,610 11,300 205,166 (583,400)
60,385	Planning	212,609	221,676

2016/17	Employees	2017/18
15.2	FTE's	15.2

Planning Delivery



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
436,255	Employees	459,174	467,129
8,500	Transport-Related Expenditure	8,500	8,500
172,912	Supplies & Services	172,806	172,806
(754,000)	Income	(583,400)	(583,400)
(136,333)	Planning Delivery	57,080	65,035

Budget

Holder: Anna Miller

Telephone

Extension: 1630

About the Service:

The Development Control team validate and process planning applications in accordance with national and local policy. The team is responsible for delivering decisions within prescribed targets through delegated powers or via Planning Committee. Key duties include the provision of pre-application advice, determining all types of planning, heritage and tree applications, contesting planning appeals and carrying out Enforcement duties. The service generates income from planning application fees and from the provision of pre-application advice.

Major Changes from 2016/17 Budget:

Employee costs have been adjusted to include provision for an apprentice planner following a transfer of resource from planning policy. It has been necessary to re-evaluate planning fees and pre application planning fees downwards in 2017/18 to reflect the current profile since adoption of the Local Plan.

2016/17	Cost of Service (per resident)	2017/18	2018/19
(1.20)	Net	0.50	0.57

Planning Policy



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
139,758	Employees	120,369	121,481
2,800	Transport-Related Expenditure	2,800	2,800
54,160	Supplies & Services	32,360	32,360
196,718	Planning Policy	155,529	156,641

Budget

Holder: Anna Miller

Telephone

Extension: 1630

About the Service:

The Planning Policy Team are responsible for delivering the Council's statutory planning framework including the Local Plan and Neighbourhood Planning agenda. The planning system involves the preparation of a number of policy and supplementary policy documents including development briefs and specialist advice to guide development across the Borough. The team includes expertise in heritage matters and the preparation of conservation area appraisals. The team are also responsible for the monitoring of planning information and partnership working across Staffordshire.

Major Changes from 2016/17 Budget:

Employee costs have been reduced as resource has been transferred to other areas within planning. Supplies and services have reduced as a result of planning consultant fees being aligned with current spending patterns.

2016/17	Cost of Service (per resident)	2017/18	2018/19
1.73	Net	1.37	1.38

Revenues, Benefits and Customer Contacts



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
(152,499)	Benefits and Professional Services	(181,440)	(136,667)
428,478	Customer Contacts	430,351	416,941
(101,850)	Revenues	(44,190)	(37,866)
174,129	Revenues, Benefits and Customer Contacts	204,721	242,408

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
1,152,854	Employees	1,135,987	1,143,681
23,781	Premises-Related Expenditure	17,155	17,561
10,206	Transport-Related Expenditure	10,034	10,034
173,052	Supplies & Services	154,688	146,202
28,155,900	Transfer Payments	25,936,000	25,936,000
(29,341,664)	Income	(27,049,143)	(27,011,070)
174,129	Revenues, Benefits and Customer Contacts	204,721	242,408

2016/17	Employees	2017/18
40.3	FTE's	41.3

Benefits and Professional Services



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
375,183	Employees	326,815	333,514
0	Premises-Related Expenditure	85	85
2,942	Transport-Related Expenditure	2,200	2,200
39,690	Supplies & Services	23,189	23,190
28,155,900	Transfer Payments	25,936,000	25,936,000
(28,726,214)	Income	(26,469,729)	(26,431,656)
(152,499)	Benefits and Professional Services	(181,440)	(136,667)

Budget

Holder: Sarah Richardson

Telephone

Extension: 1716

About the Service:

The Benefits team are responsible for the administration of Housing Benefit (HB) and Council Tax Reduction (CTR) claims. The duties of the team are varied & include the assessment and payment of successful claims and advising claimants of their eligibility to HB and CTR. The team also undertakes the prevention and detection of fraudulent HB and CTR claims, and the recovery of overpayments.

Major Changes from 2016/17 Budget:

There is an anticipated reduction in housing benefit expenditure and corresponding income receivable including administrative grant. The employees costs have been re-aligned to reflect the adoption of a more flexible structure across the wider service. In addition, 2016/17 was the final year of actuarial pension payments arising from a previous restructure. There has been a base budget review of general supplies and services which has enabled these budgets to be reduced.

2016/17	Cost of Service (per resident)	2017/18	2018/19
(1.34)	Net	(1.60)	(1.20)

Customer Contacts



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
377,374	Employees	374,743	369,426
23,781	Premises-Related Expenditure	17,070	17,476
5,464	Transport-Related Expenditure	6,034	6,034
36,009	Supplies & Services	38,654	30,155
(14,150)	Income	(6,150)	(6,150)
428,478	Customer Contacts	430,351	416,941

Budget

Holder: Sarah Richardson

Telephone

Extension: 1716

About the Service:

The Customer Service Centres at Burton and Uttoxeter provide a welcoming environment where customers are met by highly trained professionals. The centres deal with a range of corporate enquiries including Council Tax, Benefits, Land Searches, Tourist Information and Shopmobility. The Switchboard and Reception function deals with all incoming visitors to the Council and all telephone callers that do not use a direct dial facility. This includes Tourist Information enquiries by telephone and e mail.

Major Changes from 2016/17 Budget:

Budgets have been adjusted to reflect the outcome of the review into the future delivery of the shopmobility service, with the full year effect in 2018/19. The impact of this on employees costs has been partly offset by the re-alignment of budgets to reflect the adoption of a more flexible structure across the wider service.

2016/17	Cost of Service (per resident)	2017/18	2018/19
3.77	Net	3.79	3.67

Revenues



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
400,297	Employees	434,429	440,741
1,800	Transport-Related Expenditure	1,800	1,800
97,353	Supplies & Services	92,845	92,857
(601,300)	Income	(573,264)	(573,264)
(101,850)	Revenues	(44,190)	(37,866)

Budget

Holder: Sarah Richardson

Telephone

Extension: 1716

About the Service:

Incorporates Business Rates, Council Tax, Recovery and Sundry Debtors. The teams are responsible for the accurate and timely billing and collection of local commercial and domestic property based taxes and other sundry debtors. They also provide advice and assistance about bills, how to pay and eligibility for appropriate discounts and exemptions.

Major Changes from 2016/17 Budget:

Employee costs have been re-aligned to reflect the adoption of a more flexible structure across the wider service. In addition, 2016/17 was the final year of actuarial pension payments arising from a previous restructure. Supplies and services have decreased following the general review of the base budget. Income has decreased following central government combining some of the grants in this area and also reflects changes in caseload.

2016/17	Cost of Service (per resident)	2017/18	2018/19
(0.90)	Net	(0.39)	(0.33)

Corporate Budgets



2016/2017 Budget	Objective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
(1,141,750)	Corporate Budgets	(1,240,537)	(623,975)
(1,141,750)	Contingency Items	(1,240,537)	(623,975)

2016/2017 Budget	Subjective Analysis	2017/2018 Budget	2018/2019 Budget
£		£	£
(49,000)	Employees	42,172	64,382
0	Transport-Related Expenditure	0	150,000
100,000	Supplies & Services	0	0
83,318	Transfer Payments	71,651	65,203
(1,276,068)	Income	(1,354,360)	(903,560)
(1,141,750)	Contingency Items	(1,240,537)	(623,975)

Corporate Budgets



2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£		£	£
(49,000)	Employees	42,172	64,382
0	Transport-Related Expenditure	0	150,000
100,000	Supplies & Services	0	0
83,318	Transfer Payments	71,651	65,203
(1,276,068)	Income	(1,354,360)	(903,560)
(1,141,750)	Corporate Budgets	(1,240,537)	(623,975)

Budget

Holder: Lisa Turner

Telephone

Extension: 1399

About the Service:

Corporate Budgets represent items that do not form part of any particular service.

Major Changes from 2016/17 Budget:

Employee costs in 2017/18 and 2018/19 include an amount to cover the expected additional costs of the living wage, the apprenticeship levy and the anticipated amount required following the government's change in insurance tax. Transfer payments relate to grants to Parish Councils to assist with the impact of the Local Council Tax Support Scheme on their taxbase. The impact of changes in new homes bonus grant income has been shown in both 2017/18 and 2018/19. The transport cost in 2018/19 reflects a corporate provision against housing growth pressures in the environment service.

2016/17	Cost of Service (per resident)	2017/18	2018/19
(10.05)	Net	(10.92)	(5.49)

Personnel Budget Summary

2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£'000		£'000	£'000
7,816	Salaries	7,819	7,972
677	National Insurance	685	698
1,798	Superannuation	1,973	2,133
168	Overtime	172	172
10,459	Total Personnel Budget	10,649	10,975

2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£'000		£'000	£'000
411	Arts, Brewhouse and Functions	417	428
462	Community and Open Spaces	448	456
0	Contingency Items	10	32
392	Corporate and Commercial	356	374
493	Corporate Management Team	484	491
501	Enforcement Services	501	512
110	Enterprise	89	90
1,907	Environment	1,926	1,956
432	Environmental Health	445	451
296	Financial Services	325	334
159	Housing	162	165
1,016	HR, Payroll and Corporate Pensions	1,154	1,307
238	IT and Printing	202	204
279	Legal Services	279	285
1,657	Leisure - Indoor Facilities	1,699	1,715
245	Leisure - Outdoor Facilities	246	249
70	Local Land Charges	71	72
0	Marketing (Cultural Services)	53	54
118	Markets	107	110
566	Planning	568	576
1,107	Revenues, Benefits and Customer Contacts	1,107	1,114
10,459	Total Personnel Budget	10,649	10,975

Personnel Budget

2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£'000		£'000	£'000
19	Arts Development and Programmes	17	17
281	Brewhouse Arts Centre	279	287
111	Burton Town Hall	121	124
411	Arts, Brewhouse and Functions	417	428
45	Cemeteries	39	40
156	Facilities and Health and Safety	131	134
68	Neighbourhood Working	98	99
147	Open Spaces	142	144
46	Partnerships	38	39
462	Community and Open Spaces	448	456
0	Contingencies	10	32
0	Contingency Items	10	32
69	Committee Support	72	74
64	Elections	76	80
6	Members Allowances	6	6
253	Programmes and Information	202	214
392	Corporate and Commercial	356	374
493	Corporate Management Team	484	491
493	Corporate Management Team	484	491
281	Community and Civil Enforcement	254	261
220	Licensing and Enforcement	247	251
501	Enforcement Services	501	512
98	Enterprise	89	90
12	Regeneration Projects	0	0
110	Enterprise	89	90
196	Building Consultancy	204	207
76	Council Depots	81	83
8	Land Drainage	8	8
55	Public Conveniences	55	56
631	Street Cleaning	622	628
941	Waste Collection	956	974
1,907	Environment	1,926	1,956
344	Environmental Health	357	362
88	Housing Standards	88	89
432	Environmental Health	445	451
296	Financial Management Unit	325	334
296	Financial Services	325	334

Personnel Budget

2016/2017 Budget		2017/2018 Budget	2018/2019 Budget
£'000		£'000	£'000
159	Housing Options	162	165
159	Housing	162	165
190	Human Resources	171	186
97	Payroll and Payments	99	101
729	Pension Payments	884	1,020
1,016	HR, Payroll and Corporate Pensions	1,154	1,307
34	Central Reprographics and Administration	35	35
204	Computer Services	167	169
238	IT and Printing	202	204
27	Assets and Estates Management	30	31
53	Civic Ceremonials	41	42
199	Legal	208	212
279	Legal Services	279	285
154	Active East Staffs	151	152
1,503	Leisure - Indoor Facilities	1,548	1,563
1,657	Leisure - Indoor Facilities	1,699	1,715
245	Leisure - Outdoor Facilities	246	249
245	Leisure - Outdoor Facilities	246	249
70	Land Charges	71	72
70	Local Land Charges	71	72
0	Marketing	53	54
0	Marketing (Cultural Services)	53	54
118	Markets	107	110
118	Markets	107	110
429	Planning Delivery	451	458
137	Planning Policy	117	118
566	Planning	568	576
362	Benefits and Professional Services	321	327
355	Customer Contacts	357	352
390	Revenues	429	435
1,107	Revenues, Benefits and Customer Contacts	1,107	1,114
10,459	Total Personnel Budget	10,649	10,975

Capital Programme 2017/2018



Introduction

The Capital Programme focuses on meeting the Council's priorities. However in the current economic climate capital resources are limited. In order to ensure these scarce resources are allocated in the most effective way the Council has a robust decision making process in place, which is outlined in the Asset Management Strategy.

New Projects/Funding Planned for 2017/18

Project Name	Revenue Funding £'000	Capital Receipts £'000	Contributions/ Grants £'000	Total Spend £'000
Disabled Facility Grants*			700	700
Neighbourhood Working Fund		100		100
Brewhouse Arts Centre		17		17
Public Art Work Restoration		85		85
Totals	0	202	700	902

* subject to revision following receipt of funding allocation

There are a number of other Projects that are currently being developed, including:

- Burton Town Centre Regeneration
- Self Building Dwellings
- Office Accommodation Review and
- Uttoxeter Sports Hub

Once fully developed and supported by business cases capital scheme proposals will be brought forward to Cabinet for approval.

Existing Projects

Projects within the capital programme for 2016/17, such as Civic Improvements and Growth Point Schemes, which are taking place over a number of years will be carried forward and added to the capital programme for 2017/18 at the financial year end.

Further Information

Further details can be found in the Council's Asset Management and Capital Strategy 2017/18.

Glossary



Capital Expenditure

This represents all expenditure on the acquisition, construction or enhancement of items (such as buildings, roads, major equipment etc) that have a life of more than one year.

Council Tax

This is a tax, which is levied on the broad capital value of domestic properties, and charged to the resident or owner of the property.

Employees Expenditure

This includes all direct and indirect costs associated with employing staff.

National Non-Domestic Rates

Represents the rate of taxation on business properties. Central Government have the responsibility for setting the rate and Local Authorities are responsible for the billing and collection of the tax.

New Homes Bonus

A scheme introduced by central government to reward local authorities for either new homes or empty homes brought onto the council tax ratings (billing) list.

Precept

An amount charged by another authority to the Council's Collection Fund. The County Council, Police Authority and the Fire Authority are the preceptors on East Staffordshire's collection fund.

Premises Expenditure

These costs are all expenses related to the day to day running of premises and land.

Prudential Borrowing

This is borrowing undertaken by the Council in relation to capital expenditure schemes, whereby the Council has decided that such borrowing is affordable, sustainable and prudent in accordance with legislative requirements.

Reserves

The amount of money set aside either for a specific purpose (Earmarked Reserves) or held as a contingency to mitigate against known and unknown risks (General Fund Reserves).

Revenue Expenditure

Represents expenditure on day to day running expenses e.g. Salaries, fuel etc.

Revenue Support Grant

This is one of the main non ring-fenced grants received by the Council from the Government. It is calculated using a complex formulae which measures each authority's need to spend relative to each other.

Superannuation

Payments made by the Council into the Local Government Pension Scheme administered by Staffordshire County Council. These payments contribute towards the pension benefits being earned by employees.

Supplies and Services Expenditure

This includes all direct supplies and services to the Council. Including: equipment, furniture, materials, catering office expenses, communications and computing.

Third Party Payments

These costs relate to payments to external service providers for goods or services that cannot easily be classified (i.e grants to voluntary bodies)

Transfer Payments

This includes costs incurred by the Council for which no goods or services are received by the Council. This mainly includes Housing and Council Tax Benefit payments.

Transport Expenditure

Costs associated with the provision, hire, and use of transport, including travelling allowances.