

Building Regularisation Certificate Application Form (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

building.consultancy@eaststaffsbc.gov.uk | 01283 508 609

1. Applicant Details

Name:

Address:

Postcode:

Phone:

Email:

2. Location of site to which the building work relates

Address:

Postcode:

3. Unauthorised works

Description of the unauthorised works:

Floor area (sq metres):

Approx. cost of works:

4. Declaration

This application is made in relation to the building work etc., as described above. It is submitted in accordance with Regulation 18 and is accompanied by the appropriate charge.

I / we apply for a Regularisation Certification as described on this form and as detailed on any supplementary documents

Signature:

On behalf of: -----

(Insert applicants name where the declaration is made by an agent)

Date: -----

Please submit all applications by email, where possible, to: building.consultancy@eaststaffsbc.gov.uk

If you would like to submit your application by post, please send to:

Building Control
Town Hall
King Edward Place
Burton Upon Trent
DE14 2EB

This form cannot be used for building regularisation certificate applications for higher-risk building work or stage of higher-risk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made by visiting [Manage a building control application for a higher-risk building - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

Form created in March 2024.