

# Building Regulations Application for Building Control Approval with Full Plans (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

building.consultancy@eaststaffsbc.gov.uk | 01283 508 609

## 1. Applicant Details

Name: .....

Address: .....

Postcode: .....

Phone: .....

Email: .....

## 2. Client Details (where different from the applicant)

Name: .....

Address: .....

Postcode: .....

Phone: .....

Email: .....

## 3. Principal contractor/sole contractor details (where known)

Name: .....

Address: .....

Postcode: .....

Phone: .....

Email: .....

**4. Principal designer/sole or lead designer details**

Name: .....

Address: .....

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Postcode: .....

Phone: .....

Email: .....

**5. Regulatory Reform (Fire Safety) Order 2005 (as amended)**

Is the building a building to which the Regulatory Reform (Fire Safety) Order 2005 applies or will apply after completion of the building work?

**Yes / No**

*(Delete as applicable)*

**6. Location of site to which the building work relates**

Address: .....

.....

Postcode: .....

**7. Existing Buildings (append additional information where necessary)**

Where applicable, provide a description of the existing building, including:

- (i) details of the current use of the building, including current use of each storey
- (ii) the height of the building
- (iii) the number of storeys in the building as determined in accordance with Regulation 6 of the Higher-Risk Buildings (Descriptions and Supplementary Provisions) Regulations 2023

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**8. Proposed works (append additional information where necessary)**

Provide a description of the proposed work, including:

- (i) details of the intended use of the building, including the intended use of each storey
- (ii) the height of the building after the proposed work
- (iii) the number of storeys in the building after the proposed work as determined in accordance with Regulation 6 of the Higher-Risk Buildings (Descriptions and Supplementary Provisions) Regulations 2023
- (iv) the provision to be made for the drainage of the building
- (v) where paragraph H4 of Schedule 1 imposes a requirement, the precautions to be taken in the building over a drain, sewer or disposal main to comply with the requirements of that paragraph
- (vi) the steps to be taken to comply with any local enactment that applies

Description: .....

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Floor area (sq metres): .....

Approx. cost of works: .....

**9. Commencement (append additional information where necessary)**

State the date when it is proposed the work will reach the point when it is to be regarded as commenced in accordance with Regulation 46A (lapse of building control approval, commencement of work); or where the work does not consist of work to which paragraph (2) or (3) of Regulation 46A applies, state the details of the work which the client considers amounts to 15% of the proposed work

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**10. Granting of an application for Building Control approval with full plans subject to requirements**

Do you consent to the application for building control approval with full plans being granted with requirements?

**Yes / No**

*(Delete as applicable)*

*Requirements are modifications that the local authority may specify must be made in the full plans, or further plans as the authority may specify must be provided before work to which those plans relate starts.*

## 11. Declaration

This application for building control approval with full plans is in relation to the building work etc., as described above. It is submitted in accordance with Regulation 12(2)(b) and is accompanied by the appropriate charge

**I understand that further applicable charges (such as inspection fees) may become payable by the building owner following the first inspection undertaken by the local authority**

I / we apply for building control approval with full plans as described on this form and as detailed on any supplementary documents

Signature of applicant (where the applicant is not the client):

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Date: -----

I, the client, confirm I agree to the application being made and that the information contained in the application is correct.

Signature of client (where the applicant is not the applicant):

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Date: -----

Please submit all applications by email, where possible, to: [building.consultancy@eaststaffsbc.gov.uk](mailto:building.consultancy@eaststaffsbc.gov.uk)

If you would like to submit your application by post, please send to:

Building Control  
Town Hall  
King Edward Place  
Burton Upon Trent  
DE14 2EB

*The application for building control approval with full plans to inform the local authority of building work etc., is restricted to certain building types. Additional information will also be required to accompany your application for building control approval with full plans, depending upon the work proposed. Further information can be found in the attached notes and checklist. This form cannot be used for building control approval applications for higher-risk building work or stage of higher-risk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made by visiting [Manage a building control application for a higher-risk building - GOV.UK \(www.gov.uk\)](https://www.gov.uk)*

*Form created in March 2024.*