

Demolition Notice Submission: Notes, Guidance and Information.

Please Read Before Submission

When any building or structure is to be demolished it is of prime concern that the Health and Safety of the public is safeguarded. Legislation under the Building Act 1984 requires that any person intending to demolish a building is to notify the Local Authority.

Within East Staffordshire the responsibility for demolitions falls under the Building Control Division.

On receipt of a notice to demolish a building the surveyor will visit the site and appraise the proposal. The notice to demolish should be accompanied by a site plan and a method statement detailing the full demolition procedure including all measures adopted to protect the public.

The statutory time limit allowed for the council to issue a counter notice after which demolition may commence, is 6 weeks. However if we are provided with sufficient information, (we are always willing to help and advise) we are normally able to issue a demolition permit within one to two weeks.

The Counter notice (or demolition permit) will include a set of conditions and a schedule detailing measures that must be taken by the contractor to ensure that all safety issues are addressed. It must be remembered that notification of the intent to demolish a building to the Local Authority Building Control Division does not remove or affect the contractor's obligations under the Health and Safety at Work Act or the Asbestos Regulations.

During the demolition process the Building Control Surveyor will inspect to ensure that conditions are being met and that no unforeseen factors are likely to affect Public Health and Safety.

Building Regulation Demolition Notice Form (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

building.consultancy@eaststaffsbc.gov.uk | 01283 508 609

1. Building Owner Details

Name:

Address:

Postcode:

Phone:

Email:

2. Contractor Details (where different from the owner)

Name:

Address:

Postcode:

Phone:

Email:

3. Location of site to which the notice relates

Address:

Postcode:

4. Proposed works

Description:

Floor area (sq metres):

Approx. cost of works:

5. Current use of the building

6. Declaration

This application is deposited in relation to the building work etc., as described above.
It is submitted in accordance with Regulation 12 and is accompanied by the appropriate charge.

I / we apply for Demolition Notice Acceptance as described on this form and as detailed on any supplementary documents

Signature: -----

On behalf of: -----

(Insert applicants name where the declaration is made by an agent)

Date: -----

Please submit all applications by email, where possible, to: building.consultancy@eaststaffsbc.gov.uk

If you would like to submit your application by post, please send to:

Building Control
Town Hall
King Edward Place
Burton Upon Trent
DE14 2EB

Please submit a location plan and method statement with this application. Also, please confirm that all relevant statutory undertakers/services have been disconnected or otherwise made safe.