

Building Regulation Building Notice Form (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

building.consultancy@eaststaffsbc.gov.uk | 01283 508 609

1. Applicant Details

Name:

Address:

.....

Postcode:

Phone:

Email:

2. Agent Details (where different from the applicant)

Name:

Address:

.....

Postcode:

Phone:

Email:

3. Location of site to which the building work relates

Address:

.....

Postcode:

4. Proposed works

Description:

.....

Floor area (sq metres):

Approx. cost of works:

5. Intended use of the building

6. Declaration

This application is deposited in relation to the building work etc., as described above.
It is submitted in accordance with Regulation 12(2)(a) and is accompanied by the appropriate charge.

I / we apply for Building Notice Acceptance as described on this form and as detailed on any supplementary documents

Signature: -----

On behalf of: -----

(Insert applicants name where the declaration is made by an agent)

Date: -----

Please submit all applications by email, where possible, to: building.consultancy@eaststaffsbc.gov.uk

If you would like to submit your application by post, please send to:

Building Control
Town Hall
King Edward Place
Burton Upon Trent
DE14 2EB

The use of a building notice to inform the local authority of building work etc., is restricted to certain building types. Additional information will also be required to accompany your building notice depending upon the work proposed. Further information can be found in the attached notes and checklist. This form cannot be used for building control approval applications for higher-risk building work or stage of higher-risk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made by visiting [Manage a building control application for a higher-risk building - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

Form created in March 2024.

