

EAST STAFFORDSHIRE BOROUGH COUNCIL

Town Hall
King Edward Place
Burton upon Trent DE14 2EB

PRIVATE HIRE VEHICLE(S) OPERATOR'S LICENCE

PLEASE COMPLETE ALL QUESTIONS

CHANGE OF ADDRESS

In accordance with the appropriate provisions of the Local Government (Miscellaneous Provisions) Act 1976, I **HEREBY APPLY** for a Licence to act as the Operator of such Private Hire Vehicles as listed below.

SURNAME **FORENAME(S)**

HOME ADDRESS

.....

DATE OF BIRTH

DAYTIME TELEPHONE NUMBER **MOBILE**

NAME OF PRIVATE HIRE FIRM

NEW ADDRESS OPERATING FROM

.....

TELEPHONE NUMBER(S) OF FIRM

HAS PLANNING PERMISSION BEEN GRANTED FOR THE ABOVE PREMISES?

Planning permission may be required for the use of the premises for the operation of Private Hire Vehicles and it is in the applicant's interest to clarify the position with the Planning Department at East Staffordshire Borough Council (Telephone: Burton 508000) before proceeding with this application.

YOU MUST GIVE DETAILS OF ALL VEHICLES TO BE LICENSED TO THE PRIVATE HIRE FIRM ABOVE:

YOU MUST GIVE DETAILS OF ALL DRIVERS WORKING FOR THE PRIVATE HIRE FIRM ABOVE:

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DECLARATION OF PERSON APPLYING

I **HEREBY DECLARE** that the information given in this form is true, complete and correct and that I have no objection to and hereby authorise the Council to make such enquiries as may be necessary to check the truth of that information.

I **HEREBY UNDERTAKE** to accept full responsibility for the business.

I **UNDERTAKE** to observe and perform all conditions and provisions of the Local Government (Miscellaneous Provisions) Act 1976 relating to this application. I also understand that if I infringe or do not comply with any of the conditions or provisions in the Act subject to which the Licence is to be held, or if any of the disclosures above are found to be inaccurate or untrue, I may be liable to legal proceedings being taken against me and the Licence may be revoked or not renewed by the Council.

SIGNATURE OF APPLICANT **DATE**

❖ *NB: Hackney Carriage and Private Hire Licensing Policy is subject to change at short notice due to implementation of new legislation from Central Government, i.e. Department for Transport.*
www.eaststaffsbc.gov.uk/taxis-and-private-hire

Legislation changes may override the Policy with immediate effect and will be updated in due course.

General Data Protection Regulation/ Data Protection Act 2018

How is your information used?

We collect information to assess your suitability and fitness to be issued with a hackney carriage Licence and to assist us in managing your Licence. We may also use your contact details in the event that we need to contact you in relation to your Licence(s).

Who has access to your information?

Information is shared with other regulatory and enforcement authorities including, but not limited to, other Council services; Councillors; the Police; HM Revenues and Custom; Home Office Immigration; Cabinet Office; National Anti-Fraud Network; NHS services, and other local authorities when allowed to by law for the purposes of the administration and enforcement of authorisations, and for the purposes of the prevention and detection of crime, public safety, public health, protection of the environment and prevention of fraud.
Certain information about Licences (including in particular your name and the address of any premises to which a Licence applies) may be published on a public register on our website when we are required to by law. Licences that have to be determined by our Councillors will be published in exempt minutes on our website.

For further information about how your personal information will be used, please visit www.eaststaffsbc.gov.uk where you can see a full copy of our privacy notice. Alternatively you can request a hard copy from licensing@eaststaffsbc.gov.uk