

**EAST STAFFORDSHIRE BOROUGH COUNCIL**

**HOUSE TO HOUSE COLLECTIONS ACT 1939**

**STATEMENT OF ACCOUNTS**

**NAME** .....

**ADDRESS** .....

.....

**Name of the Charity** .....

**Period of collection** .....

**Area in which collection took place** .....

<b>PROCEEDS OF COLLECTION</b>	<b>AMOUNT £ P</b>	<b>TOTAL £ P</b>	<b>EXPENSES &amp; APPLICATION OF PROCEEDS</b>	<b>AMOUNT £ P</b>	<b>TOTAL £ P</b>
From collectors			Printing and Stationery		
Interest on proceeds			Postage		
Other items:			Advertising		
.....			Collecting Boxes		
.....			Other items:		
			.....		
			.....		
			Disposal of Balance (insert particulars)		
<b>TOTAL</b>			<b>TOTAL</b>		

**CERTIFICATE OF THE PERSON TO WHOM THE PERMIT WAS GRANTED**

I certify that to the best of my knowledge and belief the above is a true account of the proceeds, expenses and application of the proceeds of the collection.

Signed ..... Dated .....

**CERTIFICATE OF ACCOUNTANT**

I certify that I have obtained all the information and explanations, required by me and that the above is in my opinion a true account of the proceeds, expenses and application of the proceeds of the collection.

Signed ..... Dated .....

Qualifications .....

**NOTE:** This Statement should be completed and forwarded to The Health and Environment Services, Town Hall, Burton upon Trent, Staffordshire, DE14 2EB or e-mailed to [licensing@eaststaffsbc.gov.uk](mailto:licensing@eaststaffsbc.gov.uk) .