



Are you moving into a new address? (Council Tax registration)

If you have any questions or problems filling in this form, please telephone us on 01283 508030, or call into our Customer Service Centres at either the Market Place, High Street, Burton upon Trent or The Library, Red Gable, High Street, Uttoxeter .

Your new address

Address of your property:	Address which you want bills to be sent to (if this is different):
Phone number:	Phone number:
When did you buy or rent the property?	
If this is a different date, when did you occupy the property?	
If this is a different date, when did you furnish the property?	
Do you rent the property? *Please delete box. If the property is rented: ♦ Was the property already furnished? ♦ Please give the name and the address of the person you pay rent to.	Yes <input type="checkbox"/> * No <input type="checkbox"/> * Yes <input type="checkbox"/> * No <input type="checkbox"/> *
If you bought the property, please give the name and address of the solicitors who dealt with the sale.	
Please give the name and forwarding address for the previous tenant or owner (if you know).	

How many people over 18 live at this address?

Please give the details below of all the people, including yourself, who live in the property as their only or main home, and *who are aged 17 or over*. Include any students who live in the property during term or vacation time.

Full name, including title (Mr, Mrs, Miss, and so on)	Date of birth (Only if aged 17 years)	Disabled people Please tick if this person is physically disabled.	Relationship (for example, husband, wife, partner, daughter, and so on).

Your Previous Address

Please give your previous address.	
Were you the Council Tax payer at that address?	Yes <input type="checkbox"/> No <input type="checkbox"/>
What date did you leave that address?	
Do you still own or rent the property?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If so, is it still furnished?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If the property was rented, please give the name and address of the owner.	
Please give the names and previous addresses of the new occupiers (<i>if you know</i>).	

Discounts

Do any of the people who live in your new property come under one of the discount categories named in the guidance notes?	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
If 'Yes', who?	
If 'Yes', please write in the category (for example, D3). If they are in category D, please send us their student certificate with this form.	



Would you like to pay by direct debit?	<input type="checkbox"/>
If you do, please tick the box and we will send the form for you to fill in.	
You can find more ways to pay in the accompanying guidance notes.	

Declaration

The information I have given is correct.	
Signature:	Date:
Full name:	

Please fill in this form and return it to us at the address overleaf as soon as possible.