East Staffordshire Borough Council
Revenues Team
Town Hall
Burton upon Trent
DE14 2EB

Account reference (office use only):

Council Tax: Applying for a Refund?

Please return this form as soon as possible. If you have any queries regarding this, please visit our Customer Services Centres at either the Market Place, High Street, Burton upon Trent or The Library, Red Gables, High Street, Uttoxeter or telephone us on 01283 508030.

Name of Person requesting refund:	**Name of person to whom refund should be made payable.** **If not Council Tax Payer, please state in what capacity claim is made.**
Address to send refund to: **Contact phone number:**	**Bank account details if requires refund to be paid to bank account:** **Bank Account Number:** **Bank Sort Code:** **Name on bank account:** **Bank name and address:**
Please give the address of the Council Tax account overpaid:	
Please give the reason for overpayment	
Will you be liable to pay Council Tax at your new address if you have moved to another address within the East Staffs Council area?	(Please tick) **Yes** ☐ **No** ☐

<u>Declaration</u> *The information given above is correct.*	
Signature:	**Date:**
Please print name:	
Capacity:	