

FEES FOR LICENSING ACT 2003

Fees for all Licensing Act 2003 applications have been set by central government. For new/variation premises licence and club premises certificate applications the fees are based on the rateable value of the premises and are divided into 5 bands:

Band	A	B	C	D	E
Non-Domestic rateable value	£0 - £4300	£4,301 - £33,000	£33,001 - £87,000	£87,000 - £125,000	£125,001 and over

A	B	C	D	E
£100	£190	£315	£450*	£635*

Fees will be annually payable by those holding premises licences and club premises certificates as follows:

A	B	C	D	E
£70	£180	£295	£320	£350

* - Where the premises is used exclusively or primarily for the supply of alcohol for consumption on the premises, the fee shall be

- For Band D premises, two times the amount shown above i.e. £900;and
- For Band E premises, three times the amount shown i.e. £1905.

Additional fees are payable for large events i.e. for occupancies of 5000 or greater (please contact the Licensing Team for details).

Occasion on which a fee may be payable	Who should be sent copies of application other than ESBC Licensing Team	All fees are to be paid to East Staffordshire Borough Council
Supply of copies of information contained in register	N/A	Set By ESBC
Application for copy of licence or summary on theft, loss etc of premises licence or summary	N/A	£10.50 in all cases
Notification of change of name or address (holder of premises licence)	N/A	£10.50 in all cases
Application for a minor variation to a premises licence or club premises certificate	N/A	£89.00

Application to vary to specify individual as premises supervisor	Police	£23.00
Interim Authority Notice	Police	£23.00
Application to transfer premises licence	Police	£23.00
Application for making a provisional statement	<ul style="list-style-type: none"> • Police • Staffordshire Fire and Rescue • ESBC Development Services • ESBC Environmental Health Division • Health and Safety Executive (where the premises is enforced by the HSE) • Staffordshire County Council – Corporate Director of Social Care & Health • Advertise in local paper 	£315.00
Application for copy of certificate or summary on theft, loss etc of certificate summary	N/A	£10.50 in all cases
Notification of change of name or alteration of club rules	N/A	£10.50 in all cases
Change of relevant registered address of club	N/A	£10.50 in all cases
Temporary Event Notices	Police	£21.00
Application for copy of notice on theft, loss etc of temporary event notice	N/A	£10.50
Application for copy of licence on theft, loss etc of personal licence	N/A	£10.50
Notification of change of name or address (personal licence)	N/A	£10.50
Notice of interest in any premises	N/A	£21.00
Personal licences	N/A	£37.00